From the myMSU portal (<u>https://gateway.morgan.edu/</u>), select "Faculty/Staff Links."



From there, select "Banner/WebSIS."



Faculty & Staff

Upon entering Morgan State University, a student is accepted into a community that values relationships. We want you to be fully engaged while you are here, connecting with ideas and people, both inside and outside the classroom. Our faculty is dedicated to helping you learn.



In the "Banner Links" menu, select "Employee Self-Service."



Then, select "My Profile."

		* 🗵
Employee Dashboard		
Employee Dashboard		
Employee Name My Profile	Leave Balances as of xx/xx/xxxx	
	Annual Leave in hours Sick Pay in hours	Personal Pay in hours
	Compensation Time Pay in hours	
		Full Leave Balance Information
Job Summary		My Activities
Fmnlovee Summary		*
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You'll find your Banner employee ID number on the left of the page.

Employee Dashboa	ard • Employee Profile	
	Personal Information	
	Addresses	
Employee Name		
Status: Active Birthday:	Phones	
More Personal Information		
	Emails	