

FY18 2017-434 RESEARCH LABORATORY FACILITIES ADMINISTRATOR

Job #	FY18
Job Type	Administrative
Department	PEARL
FLSA Status	Exempt
Job Status	Full-Time
Class Code	9003
Salary	Commensurate with Experience

Closing Date Open Until Filled

Department: PEARL

Introduction: The Morgan State University's Patuxent Environmental and Aquatic Research Laboratory (PEARL) is recruiting for a Research Laboratory Facilities Administrator. Interested candidates should have a strong desire to advance the mission of one of the Nation's largest Historically Black Colleges and Universities (HBCU).

Duties: Operation and maintenance of flow-through seawater system in support of aquatic research. Technical and mechanical support of researchers' experiment design and setup. Advise and draft policies, procedures and budgets as related to Facilities. Monitor and troubleshoot mechanical equipment related to the building operation. Operation and maintenance of all vessels and vehicles and performing other duties as assigned.

Minimum Qualifications: Candidates must have a B.S. degree in the biological/natural sciences, SCUBA open water certification, and vessel operating certification. USCG license and Mechanical and/or Electrical engineering coursework is considered a plus.

- **Requirements:** Must have strong mechanical and supervisory skills; experience in working with research projects, educational programs, and laboratory activities; and ability to quickly respond to major and minor emergencies on a daily basis in support of scientific research.

To Apply: Email a cover letter to jobs@morgan.edu, indicating the PEARL Faculties Administrator in the subject line and attach the following items: a cover letter, resume or curriculum vitae and a completed Morgan State University Employment Application, (which should include salary requirements and references). Alternatively, you may mail the required items to: Morgan State University, Office of Human Resources, 1700 East Cold Spring Lane, Baltimore, Maryland 21251. Application packets can also be faxed to: 443-885-8209 (Incomplete submissions of any type may not be given consideration).

If you have submitted an electronic application successfully, you will receive a confirmation message.

****NOTE: THE HIRING DEPARTMENT WILL CONTACT ONLY APPLICANTS SELECTED FOR AN INTERVIEW. ****

MORGAN STATE UNIVERSITY IS AN EQUAL OPPORTUNITY AFFIRMATIVE/ACTION EMPLOYER As required by the 1986 Immigration Act, applicants should be prepared to present acceptable documentation showing their identities, U.S. citizenship or alien status and their authorization to work in the United States.
EEO/AA