



Undergraduate Change of Major/Minor Form

Enrolled degree-seeking undergraduate students may use this form to declare their intention to complete a major, minor, and/or certificate program. To declare a major, **please complete the form using the program codes on the reverse side of this form.** When declaring a major program, please check the appropriate degree (BA, BFA or BS) associated with the program. Note that approval by an chairperson in the responsible department is required for all changes of major. Completed forms should be forwarded to the Office of the Records & Registration in the Montebello Complex, Room A-112.

Name: _____
Last First M.I. Student Identification Number

MSU Email: _____ **Student Signature:** _____ **Date:** _____

Check one of the following:

I am pursuing one major only- I understand that I must complete a minimum of 120 academic credits and all general education requirements associated with my major type

I am pursuing Multiple Majors- I understand that I must complete a minimum of 120 academic credits and the general education requirements associated with my primary major. I will earn one diploma with my primary major listed on it; my additional majors will be listed on my official transcript.

I am pursuing Multiple Degrees- I understand that I must complete 30 extra credits beyond the required 120 academic credits for each degree in addition to the general education requirements for each degree. I will earn one diploma for each degree earned.

Major Program(s)- I wish to have the following MAJORS listed on my records. Please indicate BA/BS/BFA

(Please see the back of this form for a complete list of majors and programs)

Primary Major: _____ Track/Concentration: _____ BA BS BFA
Second Major: _____ Track/Concentration: _____ BA BS BFA

Minor Program(s)- I wish to have the following MINORS listed on my records.

(Please see the back of this form for a complete list of majors and programs)

Primary Minor: _____ Track/Concentration: _____
Second Minor: _____ Track/Concentration: _____

Deleting Major, Minor- I wish to have the following removed from my records:

Major: _____ Track/Concentration: _____
Minor: _____ Certificate: _____

This portion of the form is to be filled out by current and new chair person only

Chair Person Signature

(current major)

Name (please print)

Signature

Chair Person Signature

(new major)

Name (please print)

Signature

