

## Appendix A

### Emergency Declaration and Points of Contact/Call List

In the event of a major emergency the Office of Campus Police and Safety Emergency Management office will inform the MSU community. Questions about emergency declaration can be directed to the Police and Safety. The Police and Safety office will contact all essential personnel, and will remain in direct contact with the Animal Facility Director.

#### Call List/Points of Contact:

#### Animal Facility Staff Calls list and order of calls

1. **If it is an immediate life threatening emergency** (e.g. fire or medical emergency) **call 911 first**. Then call The Animal Facility Director, Dr. Ingrid Tulloch. Dr. Tulloch will contact all other relevant individuals listed below.
2. For Animal Health Emergency Contact the **Clinical Veterinarian Dr. Matthew Terzi** mobile 443-970-8686. [M.Terzi@morgan.edu](mailto:M.Terzi@morgan.edu) If Dr. Matthew Terzi is unavailable, contact IACUC Consulting Veterinarian Dr. Julie Watson mobile 410-925-5631. Dr. Terzi or Dr. Watson will contact the Animal Facility Director who will communicate with all other relevant personnel (e.g., PIs).
3. For Chemical Spills and other Occupational Health and Environmental Safety issues that are not immediately life threatening, contact **the Facility Technical Manager**, Mr. Rysheem McGirt who will contact **Director Chris Evans 443-885-3919** [Christopher.Evans@morgan.edu](mailto:Christopher.Evans@morgan.edu). If Mr. Evans cannot be reached contact his assistant **Laura O' Donnell 443-885-3919** or [Laura.Odonnell@morgan.edu](mailto:Laura.Odonnell@morgan.edu)
4. For other non-life threatening concerns (physical plant, staffing, etc.) call the **Facility Technical Manager** who will contact the appropriate personnel below:

### Other Important Contacts

5. **Animal Caretaker and Husbandry Technician:** Myia Robinson  
[myrob4@morgan.edu](mailto:myrob4@morgan.edu) mobile: 443-750-7358
6. **Chief of Police and Safety:** Chief Lance Hatcher,  
443-885- 3117 [Lance.Hatcher@morgan.edu](mailto:Lance.Hatcher@morgan.edu)
7. **BSSC Building Manager and Assistant to the Dean of CLA:**  
Ricardo Howell. Office 443.885.3509 mobile 401 480 9163
8. **Physical Plant Supervisor** Rodney Anderson Office phone: 443-885-3757  
[Rodney.anderson@morgan.edu](mailto:Rodney.anderson@morgan.edu)
9. **Facilities Assistant Manager** For 24/7 HVAC or Engineering staff notification if electrical, mechanical or plumbing problems occur. Tyrone Grigsby. Office 443-885-3736, Mobile 443-814-2873, [tyrone.grigsby@morgan.edu](mailto:tyrone.grigsby@morgan.edu)
10. **Building Manager:** Dr. Ricardo Howell 443.885.3509  
[Ricardo.Howell@morgan.edu](mailto:Ricardo.Howell@morgan.edu)
11. **Psychology Department Chair,** Dr. Jocelyn Turner-Musa  
mobile 301-906-1312, Office 443-885 Jocelyn.TurnerMusa

## Animal Facility Emergency Call List

**For emergencies that immediately threatens human life** (mass shooting threat, riot, heart attack, fire etc.)

**Call 911  
Then**

**Call Facility Director, Dr. Tulloch 917-622-5170.** If the Director is unavailable, call the Facility Technical Manager, Mr. Rysheem McGirt (443-872-9517)

Facility Director or Technical Manager will contact all other appropriate individuals as necessary including:

- **MSU Chief of Police and Safety:** Chief Lance Hatcher, 443-885- 3117 [Lance.Hatcher@morgan.edu](mailto:Lance.Hatcher@morgan.edu)
- **Director of the Office of Safety Health & Environment (OSHE)** Chris Evans 443-885-3919 [Christopher.Evans@morgan.edu](mailto:Christopher.Evans@morgan.edu). If Mr. Evans cannot be reached contact his assistant **Laura O' Donnell 443-885-3919 or [Laura.Odonnell@morgan.edu](mailto:Laura.Odonnell@morgan.edu)**
- **Assistant to the Dean of CLA and BSSC Building Manager,** Dr. Ricardo Howell. mobile 401 480 9163 . Office 443.885.3509 ; [Ricardo.Howell@morrigan.edu](mailto:Ricardo.Howell@morrigan.edu)
- **Psychology Department Chair,** Jocelyn Turner-Musa, mobile 301-906 1312, office 443-885-3290 [jocelyn.turner@morgan.edu](mailto:jocelyn.turner@morgan.edu)

**For an emergency that threatens animal health and survival** (sick animal, euthanasia decisions etc.)

**Call Attending Clinical Veterinarian: Dr. Matthew Terzi mobile 443-970-8686.**  
[M.Terzi@morgan.edu](mailto:M.Terzi@morgan.edu) If Dr. Matthew Terzi is unavailable, contact IACUC Consulting Veterinarian Dr. Julie Watson mobile 410-925-5631

**The responding veterinarian will contact the Facility Director, Dr. Tulloch 917-622-5170.** If the Director is unavailable, the responding veterinarian contacts the Facility Technical Manager, Mr. Rysheem McGirt (443-872-9517)

The Facility Director or Technical Manager will contact all other appropriate individuals as necessary including:

- **Animal caretaker,** Myia Robinson mobile 443-750-7358, [myrob4@morgan.edu](mailto:myrob4@morgan.edu), office 443-885-2279
- Appropriate **Principal Investigators**

**For all other human and animal safety concerns that are not immediately life-threatening** (HVAC, laboratory equipment, pest control etc.)

**Call Facility Technical Manager, Mr. McGirt (443-872-9517)**

If Mr. McGirt is unavailable, contact Facility Director, Dr. Tulloch (917-622-5170)

The animal facility Technical Manager or Facility Director will contact all other individuals as appropriate

**OSHE director** (for chemical spills and other health and safety hazards) Director Chris Evans 443-885-3919 [Christopher.Evans@morgan.edu](mailto:Christopher.Evans@morgan.edu). If Mr. Evans cannot be reached contact his assistant **Laura O' Donnell 443-885-3919 or [Laura.Odonnell@morgan.edu](mailto:Laura.Odonnell@morgan.edu)**

**Facilities and Physical Plant Director:** Neville George  
Mobile: Office 443-885-3289 or Email: [neville.george@morgan.edu](mailto:neville.george@morgan.edu)

**Physical Plant Supervisor** Rodney Anderson For 24/7 HVAC or Engineering staff notification if electrical, mechanical or plumbing problems occur. Office phone: 443-885-3757 [Rodney.anderspoon@morgan.edu](mailto:Rodney.anderspoon@morgan.edu)

**OHES Director** (for chemical spills and other health and safety hazards) Chris Evans 443-885-3919 [Christopher.Evans@morgan.edu](mailto:Christopher.Evans@morgan.edu). If Mr. Evans cannot be reached contact his assistant **Laura O' Donnell 443-885-3919 or [Laura.Odonnell@morgan.edu](mailto:Laura.Odonnell@morgan.edu)**

**Facilities Assistant Manager:** For installation and repairs contact Tyrone Grigsby. Office 443-885-3736, Mobile 443-814-2873, [tyrone.grigsby@morgan.edu](mailto:tyrone.grigsby@morgan.edu)

**Pest Control Vendor, Saul Pest Control** for infestation mobile 443-871-7024

**Housekeeping Supervisor** Ms. Lori Silverman 443-885-3320 [Lori.silverman@morgan.edu](mailto:Lori.silverman@morgan.edu)

**Animal Caretaker** (for animal husbandry issues) Myia Robinson, mobile: 443-750-7358, [myrob4@morgan.edu](mailto:myrob4@morgan.edu)