

Appendix A

*If completed data is not documented, mark the space with a "0" and indicate the reason for not completing a duty in description in the last of the sheet
 **If an animal is found to have a respiratory or digestive tract issue, document the observation and when it occurred in notes
 ***If an animal is found to have a respiratory or digestive tract issue, document the observation and when it occurred in notes
 ****If an animal is found to have a respiratory or digestive tract issue, document the observation and when it occurred in notes
 *****Include animal care to be done in your notebook over the weekend

PRINCIPAL INVESTIGATOR: _____

PROTOCOL #: _____ RESEARCHER/STAFF PERFORMING DUTIES: Anima Care Staff

CONTACT # (MON-FRI) & AFTER HOURS: **Staff on call**

ROOM: _____ RACK: _____ SPECIES: _____

Date Duties/

MONTH & YEAR: _____

Animal totals_ BEGIN _____/END _____ ONGOING _____ **DUTY: x Feed x Water x Change x Monitor**

Daily Monitoring Duties Form (1 of 2 page)

Task	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Animal number total (add/subtract)															
Observed feeding only <i>(maximum of 2 consecutive days between observations; daily if sick or given special diet)</i>															
Cage Change (weekly) <i>(sanitized in washer weekly)</i>															
Monitoring <i>(as described in protocol)* Make note of any special monitoring</i>															
Observe water bottles only															
Water bottles changed <i>(sanitized weekly)</i>															

DUTY: Feed Water Change Monitor

Water bottles changed <i>(sanitized weekly)</i>																
--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

DUTY: Feed Water Change Monitor