

# PROCESS SUBMISSION CONTROLS

this form is used to run many jobs

-see partial list below

Process Submission Controls G:\JAPCTL B.3.0.2 (MSUREAR) 01-APR-2013 04:06 PM

Process: **FNIEBAL** Balance Forward Report Parameter Set:

**Printer Control**  
Printer: Special Print: Lines: Submit Time:

**Parameter Values**

Number	Parameters	Values

**Submission**  
 Save Parameter Set as Name: Description:  Hold  Submit

- FNIEBAL Endowment funds history
- FNIENDW Endowment funds inquiry
- FNMENTDW Endowment funds definition
- FNMPPOOL Pool code maintenance
- FNMUCTR Endowment process control
- FNPGAIN Distribution of gains/losses
- FNPSPND Distribution of spend income
- FNPUNTZ Unitization process
- FNRHIST Endowment fund history report
- FNRPRNC Principal fund activity report
- FNRSPNC Spendable endowment fund summary
- FNVS DAT Endowment codes user defined codes validation

1099-MISC Magnetic Tape Transmitter Data FOA1099 8.0 (MSUBEAR) 12-APR-2013 03:50 PM

### Transmitter Information

<b>Transmitter's TIN:</b>	526002033	<input type="checkbox"/> Foreign Indicator
<b>Transmitter Control Code:</b>		
<b>Transmitter Company Name:</b>	Horgan State University	
<b>Mailing Address:</b>	East Cold Spring Lane &	
<b>City:</b>	Baltimore	
<b>State:</b>	MD	<b>ZIP/PC:</b> 21251
<b>Nation:</b>	US UNITED STATES	
<b>Transmitter Name:</b>		
<b>Contact Name:</b>		
<b>Phone:</b>		<b>Extension:</b>
<b>Email:</b>		





# FOADEST Stores inventory distribution initialization

Stores Inventory Distribution Initialization FOADEST 8.0 (MSUBEAR) 12-APR-2013 03:51 PM


**Distribution Parameters**

Issues:





Person Identification Form - Finance FOAIDEN 8.5.0.6 (MSUBEAR) 12-APR-2013 03:52 PM

ID:  Generate ID: 

Current Identification | Alternate Identification | Address | Telephone | Biographical | Email | Emergency Contact | Additional Identification

ID:  Name Type:  SSN/SIN/TIN:

**Person**

Last Name:

First Name:

Middle Name:

Prefix:

Suffix:

Preferred First Name:

Full Legal Name:

Marital Status:

**Non-Person**

Name:

**ID and Name Source**

**Last Update**

User:

Activity Date:

Origin:

**Original Creation**

User:

Create Date:





# FOASEQN Sequence number maintenance

Document Type	Document Prefix	Description	Activity Date	Maximum Sequence 7	Maximum Sequence 8	Maximum Sequence 15
	*	Encumbrance Open/Close Document	20-OCT-2005	3898	0	0
A	A	Agreements	18-FEB-2004	1	0	0
B	B	Bids	18-FEB-2004	2	0	0
D	D	Document tag Number (Fixed asset)	18-FEB-2004	0	3274	0
E	E	Encumbrance Number	25-MAY-2004	2	0	0
F	F	Interface Document Number	12-APR-2013	202805	0	0
G	G	Deferred Grant Calculations JV	18-FEB-2004	1580	0	0
H	H	Direct Cash Receipts	18-FEB-2004	5	0	0
I	I	Invoice Code	18-FEB-2004	128055	0	0
J	J	Journal Voucher Code	15-AUG-2008	7425	1	0
K	C	Commodity	18-FEB-2004	32	0	0
L	L	Budget Line Item	18-FEB-2004	0	0	0
M	M	Fixed Assets Accounting Adjustments	18-FEB-2004	2412	0	0
N	N	Permanent Tag number	04-JUN-2008	0	1	0
P	P	Purchase/Change Order Code	18-FEB-2004	8643	0	0
Q	Q	Ledger Reclassification Document	18-FEB-2004	91	0	0
R	R	Requisition Code	18-FEB-2004	8008	0	0
S	S	State 1059/AR&Pcard Inv/Proposal	18-FEB-2004	190807	0	0
T	T	Origination Tag Num (Fixed Assets)	10-APR-2013	0	44844	0
U	U	Issues	18-FEB-2004	0	0	0

# FOASYSC System control maintenance

System Control Maintenance FOASYSC 8.4 (MSUBEAR) 12-APR-2013 03:54 PM

Effective Date: 25-JAN-2013 Termination Date: Next Change Date: Last Activity Date: 25-JAN-2013

Active Status

Interchart Due To Account: 80099 Cash-Interfund  
Interchart Due From Account: 80099 Cash-Interfund  
Federal Employer ID: F2E002033

Multiple Fund Balance  
 Rule Class Security  
 Fund and Organization Security  
 Consolidated Posting  
 Deferred Edit  
 Self Service Budget Development  
 Self Service Budget Development History



# FOAUAPP User approval

User Approval FOAUAPP 8.4 (MSUBEAR) 12-APR-2013 04:01 PM

**User ID:**  Kelly P. Luce     
 **Document:**      
  Next Approver

NSF	Document Type	Document Number	Change Sequence	Submission	Originating User	Document Amount	Queue Type	Next Approver
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Approve:</b>	<input checked="" type="checkbox"/>	<b>Disapprove:</b>	<input type="text"/>	<b>Detail:</b>	<b>Queue:</b>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Approve:</b>	<input checked="" type="checkbox"/>	<b>Disapprove:</b>	<input type="text"/>	<b>Detail:</b>	<b>Queue:</b>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Approve:</b>	<input checked="" type="checkbox"/>	<b>Disapprove:</b>	<input type="text"/>	<b>Detail:</b>	<b>Queue:</b>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Approve:</b>	<input checked="" type="checkbox"/>	<b>Disapprove:</b>	<input type="text"/>	<b>Detail:</b>	<b>Queue:</b>			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Approve:</b>	<input checked="" type="checkbox"/>	<b>Disapprove:</b>	<input type="text"/>	<b>Detail:</b>	<b>Queue:</b>			



















FOIDDOCH Document history

Document History FOIDDOCH 8.5 (MSUEEAR) 12-APR-2013 04:05 PM

Document Type:

Document Code:

Requisition	Status	Bid	Status	Purchase Order	Status	Issues	Status

Invoice	Status	Check	Status	Return	Status	Receiver	Status

Asset Tag	Status	Asset Adjustment	Status







# FOMAQRC Approval queue routing codes

Approval Queue Routing Codes FOMAQRC 8.0 (MSUBEAR) 12-APR-2013 04:06 PM

Queue ID:

Document Type:

Rule Group:

Chart of Accounts:

Fund:

Fund Type:

Organization:

Account:

Account Type:

Program:

# FOMFSEQ Document code maintenance

Document Code Maint FOMFSEQ 8.4 (MSUBFAR) 12-APR-2013 04:07 PM

System ID	Document Number Prefix	Description	Maximum Sequence Number	Activity Date
ACTREV	IS	SIS Student Refund Intf	0	29-APR-2004
ACCTBHC	FB	Bear Card	513	05-DEC-2005
ACCTREV	FA	BR Feed	523	05-OCT-2005
PAYLCON	FC	Payroll Contractual Feed	13	16-DEC-2004
PAYLREG	FP	Payroll Regular Feed	13	09-JUL-2004
PCRDPC	FS	CC State Charges Feed	62	29-MAR-2008
PCRDPL	FR	CC Reallocation Feed	61	07-JAN-2008
PCRDPP	FG	CC Charge Back Feed	16	27-APR-2005
PAYACCR	FY	Payroll Accruals	4	10-APR-2003
BKCASHR	BK	Bookstore Cashiering	SEE	25-JUL-2009

# FOMPROF User profile maintenance

User Profile Maintenance FOMPROF 8.4.0.3 (MSUBEAR) 12-APR-2013 04:07 PM

User ID:

User Profile Maintenance [Print Profile](#) [Print PDF](#)

<p>User Name: <input type="text"/> Budget ID: <input type="text"/></p> <p>COA: <input type="text"/> Organization: <input type="text"/></p> <p>Master Fund: <input type="text"/> Master Organization: <input type="text"/></p> <p>ID: <input type="text"/></p> <p>Phone: <input type="text"/> Area Code <input type="text"/> Phone Number <input type="text"/> Extension <input type="text"/></p> <p>Fax: <input type="text"/></p> <p>Email: <input type="text"/></p>	<p><b>Authorizations</b></p> <ul style="list-style-type: none"><li>NSF Override</li><li>Expenditure End Date Posting</li><li>Post in Accrual Period</li><li>EDI Override</li><li>ACH Override</li><li>Purchase Card Override</li><li>Self Service Access</li><li>Payroll Expense Detail Access</li><li>Payment Hold Override</li><li>Purchase Order Hold Override</li></ul>
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**Self-Service Budget Planner Authorizations**

Self Service Budget Access

Budget Master Fund:

Budget Master Organization:













# FORAPPL Approval process

Process Submission Controls G:\APCTL B.3.0.2 (MSUREAR) 01-APR-2013 04:22 PM

Process: FORAPPL Approval Process Parameter Set:

**Printer Control**

Printer: Special Print: Lines: Submit Time:

**Parameter Values**

Number	Parameters	Values
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

**Submission**

Save Parameter Set as Name: Description:  Hold  Submit