

Carlos Jones

Your email address should be simple and direct
First name.last name@gmail.com

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Education

MORGAN STATE UNIVERSITY – Baltimore, MD
Bachelor of Science degree in Biology, May 2017

- ♦ GPA: 3.67

Typically, you should list your G.P.A. if above 3.0

Honors & Awards

Golden Key Honor Society Member, 2015- present
Dean's List, 2014-present
NCAA Student Athlete of the Week, 2014

Highlight academic achievements! Include dates received.

Skills Summary

- ♦ Proficient with Microsoft Word, Excel & Access
- ♦ Ability to keep accurate laboratory records
- ♦ Laboratory animal handling
- ♦ Computer data analysis
- ♦ Spectrophotometry
- ♦ Electrophoresis

Lab Experience

“DNA Topological Modifications after Gyrase Inhibition”
Independent Study, September 2014-August 2015

- ♦ Explored DNA modifications in *E. Coli* and *Salmonella*
- ♦ Separated DNA fragments with pulsed gel electrophoresis
- ♦ Applied Lowry assays and used spectrophotometry, digital photography and AMBIS density quantification software
- ♦ Prepared written report summarizing data analysis and conclusions

Adapted from <http://www.sagu.edu/services/career-services-center>

MORGAN STATE UNIVERSITY, BIOLOGY DEPARTMENT–Baltimore, MD
Lab Assistant, December 2013-May 2014

- ♦ Set up, operated, and maintained laboratory instruments and equipment
- ♦ Monitored experiments, made observations, calculated and recorded results
- ♦ Provided routine care for laboratory animals such as mice, hamsters, and guinea pigs

Leadership

CAPTAIN –Football, 2015-present
Selected by peers and coach to lead team through daily drills and motivate team during games

FRESHMEN CLASS REPRESENTATIVE – Student Government Association, 2013-2014
Worked with school officials to create new policies for social events

Community Service/Volunteer Work

MERCY HOSPITAL – Baltimore, MD
Volunteer, Emergency Room, July 2015 -Present

- ♦ Greet and direct arrivals to the unit
- ♦ Aid nursing staff in rendering physical assistance to patients
- ♦ Perform errands and deliver messages

REAL FOOD FARM – Baltimore, MD
Volunteer, September 2012 –June 2015

- ♦ Planted various vegetables
- ♦ Removed weeds from vegetable gardens
- ♦ Repaired covering to green house

If still employed, use PRESENT tense.
If no longer employed, use PAST tense.

Start with a Power Verb

Employers are seeking Future Leaders who are actively involved in their communities! Include Leadership, Community Service & Volunteer work on your resume.