



Quick Tips: Juggling Job Offers

BASIC TIPS:

- Make sure to let potential employers know that you are taking your time to evaluate and consider the offers that you have received.
- Negotiating should not begin until you have an offer in writing. If you ask for the package in writing, this will buy you a bit of extra time to consider the details of each offer.
- Think about and understand your wants and needs. Seek to recognize which job would be more fulfilling, look at the company's reputation, and compare the job offers.
- Once you make a commitment to one offer, stick to that commitment. Word will get around if you change your mind after you have already accepted a position.
- Be confident with your final decision and be diplomatic and honest with the company that you did not choose.