

Nomination for Associate Membership in the Graduate Faculty

ASSOCIATE MEMBERSHIP:

In order to hold an associate membership in the graduate faculty at Morgan, a faculty member is expected to possess the terminal degree in the discipline, or a terminal degree in an appropriately related discipline, in which s/he is teaching in the graduate school. Additionally, associate members of the graduate faculty may possess an adjunct, lecturer or contractual (i.e., fixed term) position. Associate members of the graduate faculty must, however, hold academic credential sufficient to support an appointment at the University at the rank of Assistant Professor or higher. Associate members of the graduate faculty are expected to possess a documented record of teaching, research, and publication. Depending on the discipline, associate members may also possess a documented record of professional practice or artistic performance. Associate Members of the graduate faculty may teach master's and doctoral classes, and direct master's thesis.

THE NOMINEE:

Name of Nominee _____

Current Department or Program _____

Academic Rank and Title _____

Date of Hire _____

RIGHTS AND RESPONSIBILITIES:

Associate members are entitled to all the rights and responsibilities listed below:

1. Teach graduate level courses.
2. Serve on graduate students' committees.
3. Chair master's committees and/or master's thesis research.

DOCUMENTATION AND RECOMMENDATION:

Associate members of the graduate faculty must be recommended by the Chairperson or Program Coordinator of the graduate program where the faculty member teaches and/or chairs the committees or directs the thesis research of students pursuing master's degree. The Chairperson or Program Coordinator is responsible for submitting documentation to support the faculty member's ability and experience in graduate teaching, research and supervising graduate students. The form and the supporting documentation are submitted to the College/School Dean for approval who then forwards the form and documentation to the Dean of the School of Graduate Studies. The Chairperson or Program Coordinator must submit:

- a. a brief statement evaluating the nominee's ability as it relates to the rights and responsibilities of full membership in the Graduate Faculty as listed above; and,
- b. the nominee's current vitae to include at a minimum graduate/professional degrees, professional work experiences, publications, exhibits, artistic performances and other professional development activities and evidence of prior responsibilities for graduate education.

The Dean of the School of Graduate Studies reserves the right to deny the appointment of a nominee as an Associate Member to the graduate faculty when the criteria for membership are not met.

APPROVALS:

	Signature	Date
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Dean of the School of Graduate Studies	Signature	Date
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