

**MORGAN STATE UNIVERSITY  
OFFICE OF RECORDS AND REGISTRATION  
FINAL EXAMINATION SCHEDULE  
FALL 2017  
DECEMBER 9-14, 2017**

**Room Codes**

BANN -	Banneker Building
BSSC -	New Martin D. Jenkins Behavioral Science Center
MCMN -	McMechen Hall
GSBM -	Graves School of Business & Management Building
CLWY -	Calloway Hall
DIXON -	Richard Dixon Science Research Center
ENGS -	Schaefer Engineering Building
COMC -	Communications Center
HLMS-	Holmes Hall

**EVENING AND WEEKEND CLASSES**

All evening and weekend classes will meet for final examinations on their regularly scheduled day and time in the rooms where the classes are presently being held, unless otherwise indicated in this schedule.

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**Courses with Irregular Schedules**

All classes with irregular meeting times (ex: Scheduled on M,F; scheduled on F only; etc.) should hold final exams for the block that matches the ***first meeting time of the week*** for that course. For example, a W, F 11am course would have a final exam on Wednesday, December 13<sup>th</sup> at 12:00 pm per the schedule below.

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**Monday, December 11th, 2017**

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**All English 101, 102, 112 classes are as follows:**

**8:00 a.m.**

<b>English 101</b>	<b>Instructor</b>	<b>Location/Venue</b>	<b>Capacity</b>
.012, .017,.018	Hall, Jacqueline J	GSBM 104	299
.019,.020	Thomas, Marva	GSBM 104	
.007	Williams, Jennifer	GSBM 104	
.050,.051,.052	Davis, Betty L.	ENGS 241	270
.053,.054,.055	Collins, Kimberly A.	ENGS 241	
.011	Dorsey-Elson, Laura	ENGS 241	
.056,.057,.058	Johnson, Linda M.	MCMN 303	100
.062,.063,.065	Fields, Johnnie A.	ENGS 241	270
.059,.060,.061	Akanke, Ime T.	ENGS 241	
.010	Newson-Horst, Adele	ENGS 241	
.025	Matunda, Robert	BSSC 100	183
.008,.009	Watson, Elizabeth	BSSC 100	
.006	Verdelle, Angela	BANN 112	60
.005	Luftig, Jonathan	BANN 112	
.001,.002	Booker, Sheri J.	CLWY 101	78
.026	Johnson, Larry	HLMS 115	40
.015, .016	Doaks, Celeste D.	COMC 101	175
.014	Kopano, Baruti	COMC 101	
.013	Pandey, Anita	COMC 101	
.053	Unknown	COMC 101	

<b>English 102</b>	<b>Instructor</b>	<b>Location</b>	<b>Capacity</b>
.004,.009	Matunda, Robert	CLWY 101	78
.005	Hall, Jacqueline J.	GSBM 104	299
.006,.007	Thomas, Marva	GSBM 104	
.012,.013	Campbell, Derwin L.	BSSC 100	185

\* Any and all changes to room assignments **MUST** be coordinated through the Office of Records & Registration

<b>English 111/112</b>	<b>Instructor</b>	<b>Location</b>	<b>Capacity</b>
.001, .006	Brown, Leiza R.	DIXON 125	75
112.001	Unknown	GSBM 104	30

**10:00 a.m.**

All classes which meet MWF at 10:00 a.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

**12:00 Noon**

All classes which meet MWF at 12:00 p.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

**2:00 p.m.**

All classes which meet MWF at 2:00 p.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

**4:00 p.m.**

All classes which meet MWF at 4:00 p.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

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**Tuesday, December 12th, 2017**

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**All Humanities 201, 202, 212 classes are as follows:**

**8:00 a.m.**

<b>Humanities 201</b>	<b>Instructor</b>	<b>Location</b>	<b>Capacity</b>
.001	Unknown	GSBM 104	299
.002	Henderson, Mary	GSBM 104	
.009,.017	Campbell, Derwin L.	GSBM 104	
.010,.011	Watson, Elizabeth	GSBM 104	
.003	Brown, Leiza R.	ENGS 241	270
.005	Lorick, Brenda	ENGS 241	
.012	Milu, Esther	ENGS 241	
.018,.019	Henzy, Karl W.	ENGS 241	
.029,.030	Butler, Brett	ENGS 241	
.020	Unknown	ENGS 241	

<b>Humanities 202</b>	<b>Instructor</b>	<b>Location</b>	<b>Capacity</b>
.009,.011	Johnson, Larry	COMC 101	175

.012	Matunda, Robert	COMC 101	

<b>Humanities 211</b>	<b>Instructor</b>	<b>Location</b>	<b>Capacity</b>
.001	White, Judy	COMC 101	175
.002	Myree-Mainor, Joy	COMC 101	

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**10:00 a.m.**

All classes which meet TR at 10:00 a.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

**12:00 Noon**

All classes which meet TR at 12:00 p.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

**2:00 p.m.**

All classes which meet TR at 2:00 p.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

**4:00 p.m.**

All classes which meet TR at 4:00 p.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

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**Wednesday, December 13th, 2017**

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**8:00 a.m.**

All classes which meet MWF at 8:00 a.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

**10:00 a.m.**

All classes which meet MWF at 9:00 a.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

**12:00 Noon**

All classes which meet MWF at 11:00 a.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

**2:00 p.m.**

All classes which meet MWF at 1:00 p.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

**4:00 p.m.**

All classes which meet MWF at 3:00 p.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

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**Thursday, December 14th, 2017**

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**8:00 a.m.**

**All Chemistry 101, 110, 112 classes are as follows:**

<b>Chemistry 101</b>	<b>Instructor</b>	<b>Location</b>	<b>Capacity</b>
.003,.011	Hellwig, Louise C.	ENGS 241	270
.004, .006,.007	Haynes, Gregory K.	ENGS 241	
.009,.010	Akinyele, Elizabeth	ENGS 241	

<b>Chemistry 110</b>	<b>Instructor</b>	<b>Location</b>	<b>Capacity</b>
.001	Hokmabadi, Mohammad BS	MCMN 303	100
.002,.003	Iwunze, Maurice	MCMN 303	

<b>Chemistry 111</b>	<b>Instructor</b>	<b>Location</b>	<b>Capacity</b>
.001	Bakupog, Thomas	CLWY 106	20

<b>Accounting 201</b>	<b>Instructor</b>	<b>Location</b>	<b>Capacity</b>
.002	Makkawi, Bilal	GSBM 104	175
.003	Tavakolifar, Mohammad	GSBM 104	
.001	Unknown	GSBM 104	
.004	Cheng, Kang	GSBM 104	

<b>Accounting 202</b>	<b>Instructor</b>	<b>Location</b>	<b>Capacity</b>
.003	Musazi, Buagu	GSBM 104	175

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**10:00 a.m.**

All classes which meet TR at 8:00 a.m. **OR** TR 9:00 a.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held. If you have a class at both of these times, please arrange with either instructor to schedule one of these exams on Make-Up Day (Friday, December 15<sup>th</sup>, 2017 – see below).

**12:00 Noon**

All classes which meet TR at 11:00 a.m. **OR** TR at 12:00 p.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held. If you have a class at both of these times, please arrange with either instructor to schedule one of these exams on Make-Up Day (Friday, December 15<sup>th</sup>, 2017 – see below).

**2:00 p.m.**

All classes which meet TR at 1:00 p.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.

**4:00 p.m.**

All classes which meet TR at 3:00 p.m., unless otherwise indicated in this schedule, will meet for final examinations in the rooms where the classes are presently being held.



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Friday, December 15th, 2017

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-Makeup Day-

**\*\*\*No make-up examinations should be scheduled during Commencement\*\*\***

### Make-up Periods for Final Exams (Fall and Spring Terms)

#### *Make-ups Due to University Closure*

The last scheduled day of each final exam period is the scheduled make-up day. If the university is unexpectedly closed during an exam time, make-up examinations will be given on make-up day, at the same time and in the same room as the missed exam. Unless prior written permission is granted by the Dean or Provost, all final exams must be completed by the last day of the scheduled final exam period.

#### *Make-ups Due to Scheduling Conflicts*

Students who have more than one examination scheduled at the same time or have more than two examinations scheduled on the same day must be allowed to reschedule, so that they have no more than two examinations on the same day. Students requiring this accommodation must consult the instructor of the exam they wish to reschedule to request rescheduling **prior to the start of the final exam period.**

To prevent any miscommunication, the student's request to reschedule and the instructor's response with details of the date, time, and location of the rescheduled exam, should be in writing, from their official Morgan email accounts. **Students are advised to check the exam schedule as soon as it is published online, so that they can alert instructors of any rescheduling needs in a timely manner.** The make-up exam must take place on or before make-up day. Failure to attend an agreed-upon rescheduled final exam may result in failure of a course.

Students or instructors with questions or concerns about the make-up procedure should consult the appropriate chairperson or Dean.

- \* **Instructors should contact MSU Police Department or Dean of School to open doors to the Amphitheatre. Instructors should contact the Dean of the school where their respective exams will be held for the CBEIS, Richard N. Dixon Science Research Center, Schaefer Lecture Hall (Room 241), and Communications Center (Room 101).**
- \* **Instructor should contact Chairperson of Physics Department to open doors to Calloway Lecture Hall (Room 101).**

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