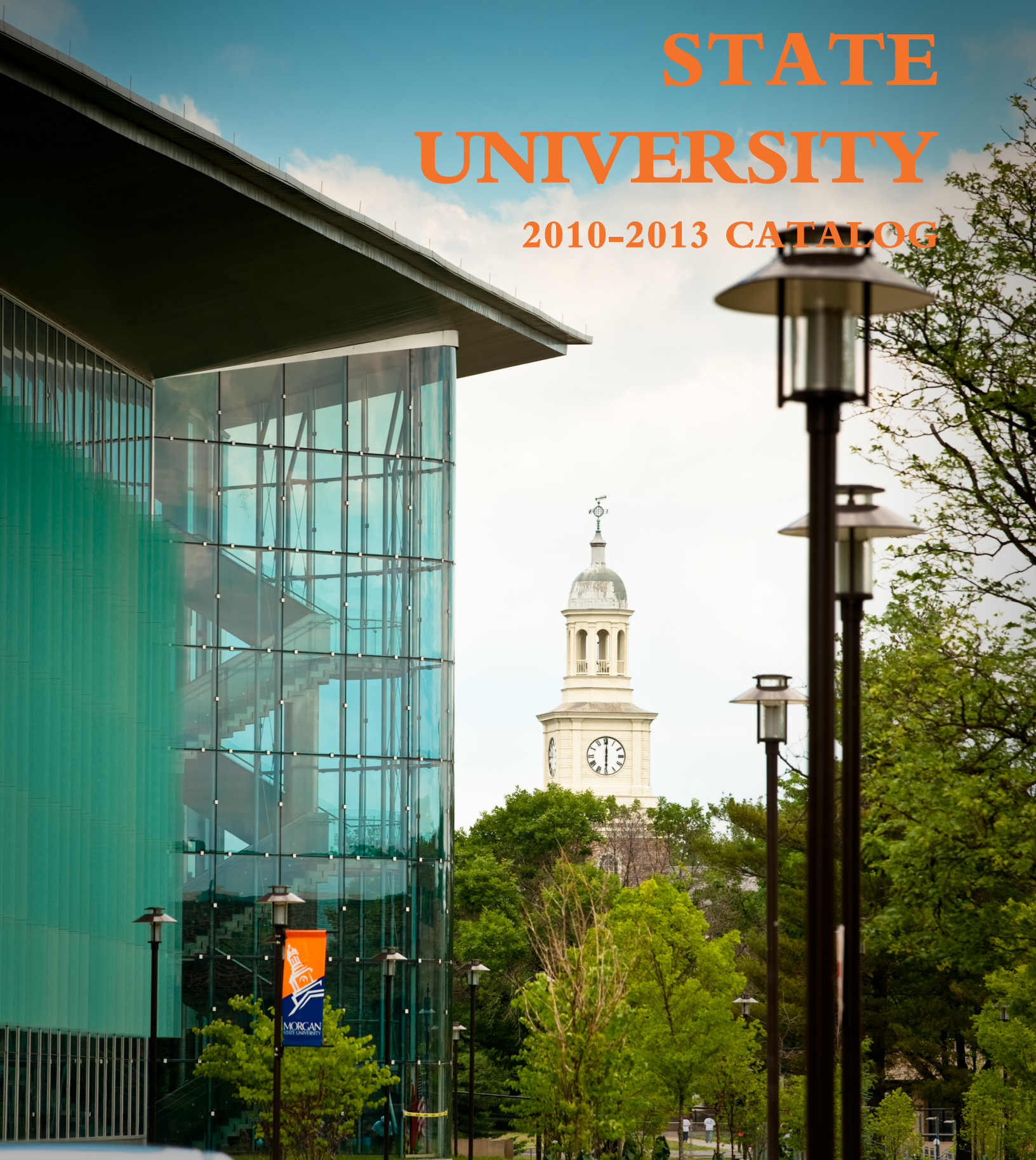


MORGAN STATE UNIVERSITY

2010-2013 CATALOG



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MORGAN STATE UNIVERSITY

AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY POLICY STATEMENT

It is the policy of Morgan State University that all employees and students should be able to enjoy and work in an educational environment free from discrimination. Discrimination against any person or group of persons on the basis of race, color, national origin, religion, sex, sexual orientation, age, marital status or disability is prohibited by this Policy. Any employee, student, student organization, or person privileged to work or study at Morgan State University who violates this policy will be subject to disciplinary action up to and including permanent exclusion from the University.

Discrimination includes conduct (oral, written, graphic, or physical) directed against any person or group of persons because of race, color, national origin, religion, sex, sexual orientation, age, marital status or disability and that has the purpose or reasonably foreseeable effect of creating an offensive, demeaning, intimidating, or hostile environment for that person or group of persons.

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Information on the implementation of this policy and/or the statutes referenced should be addressed to the Director, Office of Diversity & Equal Employment Opportunity, Morgan State University, 104 Truth Hall, Baltimore, Maryland 21251. The telephone number is (443) 885-3559.

*The University is required by federal regulations to collect admissions and enrollment information by racial, ethnic and sex categories. The use of this information is for reporting purposes only, and is not used to determine eligibility for admission. The provision of this information is voluntary.

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MR. DAQUAN LAWRENCE, STUDENT REGENT
MR. WILLIAM R. ROBERTS

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President

DR. T. JOAN ROBINSON
Provost and Vice President for Academic Affairs

DR. WILLIE D. LARKIN
Executive Assistant to the President

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Vice President for Institutional Advancement

MR. A. RECARDO PERRY
Vice President for Student Affairs

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Vice President for Planning and Information Technology

DR. MAURICE C. TAYLOR
Vice President for University Operations

MR. RAYMOND C. VOLLMER
Vice President for Finance and Management

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Morgan State University holds the following:
Accreditations and Certifications

AACSB International - The Association to Advance Collegiate Schools of Business
 Accreditation Board for Engineering and Technology (ABET)
 American Chemical Society
 American Institute of CPAs
 American Society of Women Accountants
 Canadian Institute of Actuaries
 Casualty Actuarial Society
 Commission on Accreditation for Dietetics Education (CADE)
 Council on Education in Public Health
 Council on Social Work Education
 Financial Executive Institute
 Landscape Architecture Accreditation Board
 Maryland Association of CPAs
 Maryland Society of Accountants
 Maryland State Department of Education (MSDE)
 Middle States Association of Colleges and Secondary Schools
 Middle States Commission on Higher Education
 National Accreditation Agency for Clinical Laboratory Services (Medical Technology)
 National Architectural Accreditation Board (NAAB)
 National Association of Schools of Music
 National Council for Accreditation of Teacher Education (NCATE)
 Society of Actuaries
 The American Planning Accreditation Board
 World Trade Center Institute

Memberships

Advancing Minorities' Interest in Engineering (AMIE)
 American Association of Colleges for Teacher Education (AACTE)
 American Association of Engineering Societies (AAES)
 American Public Transit Association
 American Society for Engineering Education
 Army Alliance at Aberdeen Proving Grounds
 Association for Continuing Higher Education (ACHE)
 Association of Collegiate Schools of Architecture
 Association of Collegiate Schools of Planning
 Conference of Minority Transportation Officials
 Council of Educators in Landscape Architecture
 Council of Great City Schools
 Council of Graduate Schools
 Council of Historically Black Graduate Schools
 Council of Southern Graduate Schools
 Council of University Transportation Officials
 Fort Meade Alliance
 International Association of Black Actuaries
 Maryland Association of Colleges for Teacher Education (MACTE)
 National Association of Graduate Admission Professionals (NAGAP)
 NAFA: Association of International Educators
 National Organization for the Professional Advancement of Black Chemists and Chemical Engineers (NOBCCHE)
 North American Association of Summer Sessions (NAASS)
 Transportation Research Board
 University Continuing Education Association (UCEA)

MORGAN STATE UNIVERSITY DIRECTORY

*From off-campus numbers, dial area code (443) then 885-(ext. #). Unless otherwise noted, all MSU telephone numbers begin 443.885.XXXX.

DEPARTMENT	LOCATION	EXT.#
Academic Computer	322 Calloway	3512
Academic Affairs	300 Truth	3350
Accounting and Finance	613 McMechen	3445
Accounts Payable	217-A Montebello	3057
Ace Department	328 Jenkins	3244
Admissions	109 D Montebello	3000 or (800)332-6674
Alumni Relations	The Alumni House	3015
Art Department	309 Murphy	3020
Art Gallery	242 Murphy	3030
Athletic Department	Hill Field House	3050
Baldwin Hall		6004
Baltimore Urban Systemic Inst.	108 C Montebello	3304
Base Station (Police Dept.)	W.S.C. - Room 316	3103
Bear Necessity	Main Lobby Montebello	4045
Biology	G12 Spencer	3070
Blackboard.com	voice mail message	3374
Blount Towers		6001
Board of Regents	400 Truth	3086
Bookstore	New Student Ctr	3075
Budget & Planning	111 Truth	3551
Budget Office	111 Truth	3587
Bursar Office	124 A Montebello	3108
Business Administration	634 McMechen	3285
Business & Auxillary	201 D Montebello	3065
Business & Management	635 McMechen	3160
Canteen	1st Fl. McKeldin	3327
Career Development	223 C Montebello	3110
Carpenter	W.S.C. Yard	3188
Cashier	124 A Montebello	3673
Center for Academic Success and Achievement (CASA)	107 New Communication Ctr.	3380
Center for Excellence	101 Jenkins	3134
Center for Global Studies	210 Turner's Armory	4027

DEPARTMENT	LOCATION	EXT.#
Center for Health Disparities	1103 E. Cold Spring Lane Portage Building	4530
Chemistry	318 Spencer	3115
Christian Center	Christian Center	443-885-5105
Civil Engineering	100 MEB	3098, 3903
College of Liberal Arts	231 Holmes	3090
Community College Leadership Doctoral Program	200 Banneker	1906
Community Service	209C Montebello	4328
Communication Media	304 B Banneker	3500
Communication Studies	328 New Communication Ctr.	3330
Computer Lab	304 Calloway	3962
• <i>Engineering - Specialized Lab</i>	<i>Clarence Mitchell Bldg.</i>	<i>3231</i>
• <i>English Lab</i>	<i>G 02 Holmes Hall</i>	<i>3644</i>
• <i>Foreign Language Lab</i>	<i>G 03 Holmes Hall</i>	<i>3644</i>
• <i>Graduate/Cartography Lab</i>	<i>G 14 Holmes Hall</i>	<i>3644</i>
• <i>Mathematics</i>	<i>Carnegie Hall</i>	
Computer Science	205 Calloway	3962
Comptroller	212-A Montebello	3045
Continuing Studies	308 McKeldin Ctr	3155
C - Store	Blount Towers	3759
Counseling Center	202 C.G.W.	3130
Cummings House		6005
Dept. of Advanced Studies, Leadership & Policy	200 Banneker	3382
Design & Constr. Mgt.	312 D Montebello	3919
Development Office	201 Truth	3040
Digital Media Center	209 New Communications Ctr	4344
Distance Learning	304 Truth	3359
Economics	311 Holmes Hall	3438
Educational Talent Search Program	321 D Montebello	3069
Education/Urban Studies	301 Banneker	3385
Electrical Engineering	119 MEB	3073
Engineering	118 MEB	3231
English	202 Holmes Hall	3165
Enrollment Management Services	226 C Montebello	3042

DEPARTMENT	LOCATION	EXT.#
Entrepreneurial Development	102 McMechen	3261
Equal Opportunity Office	103 Truth	3559
Estuarine Research Center	10545 Mackall Road, St. Leonard, MD	410-586-9700
Executive Assistant to the President	411 Truth	3035
Facilities Planning	111 Truth	3551
Family and Consumer Sciences	403 Jenkins	3355
Finance & Management	307 Truth	3144
Financial Aid	226 A Montebello	3170
Fine Arts	214 Murphy	4336
Food Service	Rawlings	3597
Fulbright Program	102 C Montebello	3097
General Counsel	409 Truth	3220
Graduate Studies	310 McKeldin Ctr.	3185
Grounds	W.S.C.	3049
Harper/Tubman	Front Desk	6006
Head Start Program	Northwood	410-264-1653
Health & Physical Education	208 Hurt Gym	3210
Health Services-Student	Infirmery	3236
Heating Plant	W.S.C.	3398
Helen Roberts Room	4th floor Spencer	3860
HELP Desk- Computing & Telephone Service		4357
History	326 Holmes Hall	3190
Honors Program	105 Jenkins	3429
Housekeeping	Lower Level - Montebello	3399
Human Ecology	403 Jenkins	3355
Human Resources	100 C.G.W.	3195
Industrial Engineering	224 MEB	3129
Information Technology Dept.	301 C.G.W.	3125
Information Systems	507 McMechen	3443
Inst. Arch. Planning	107-B Montebello	3225
Inst. for Urban Research	216-D Montebello	3004
Inst. Advancement	208 Truth	3535
Institutional Research	105 C.G.W	3372
Internal Audit	244 C.G.W.	3091
Kuumba	209C Montebello	4328

DEPARTMENT	LOCATION	EXT.#
Library		3477
• <i>Circulation Dept.</i>		3477
• <i>Computer Lab</i>		3849
• <i>Government Documents</i>		3642
• <i>Micro Media Room</i>		3834
• <i>Reference Dept.</i>		3450
• <i>Davis Room</i>		3458
Loan Department	226 A Montebello	3637
Mathematics	251 Carnegie	3964
Medical Technology	G67 Key Hall	3611
Military Science/ROTC	115 Turner's Armory	3263
Montebello (Front Desk Security)	Montebello	3824
Motor Pool	Turner's Armory	3600
Music Department	329 Murphy	4336
National Direct Student Loan	109 A Montebello	3010
National Transportation Ctr.	211 D Montebello	3666
Nursing Program	308 Jenkins	4144
O'Connell Hall		6003
Office of International Services	206 McKeldin Ctr.	3038
Payroll	210 A Montebello	3026
Philosophy & Religious Studies	309 Holmes Hall	3436
Physical Plant	301 W.S.C.	3177
Physics	G22 Calloway	3226
Planning & Information Technology	105 C.G.W.	3372
Police & Public Safety	300 W.S.C.	3100
Political Science	G05 Holmes Hall	3277
Post Office	07 C Montebello	3234/ 2036
President's Office	400 Truth	3200
Procurement/Property Control	102 W.S.C.	3074
Professional Dev. Ctr.	324 Jenkins	3409
Promethean - Yearbook	234 New Communications Ctr	3464
Property Control	WSC - Loading Dock	3114
Psychology	408 Jenkins	3290
Public Relations	109 Truth	3022
Purchasing Card & Travel Administration	115C Montebello	4566
Rawlings Hall		6000

DEPARTMENT	LOCATION	EXT.#
Records & Registration	112 A- Montebello	3300
Residence Life	114 Tubman	3217
Restricted Funds	112 C- Montebello	3025
RIMI	215 Calloway	4025
School of Community Health & Policy	1103 E. Cold Spring Lane Portage Building	3238
School of Computer, Math. & Natural Sciences	200 Dixon Research Ctr.	4515
School of Social Work	334 Jenkins	3537
Sociology/Anthropology	439 Jenkins	3518
Special Events	306 University Student Ctr.	4368
Speech Communication	328 New Communication Ctr.	3330
Spokesman	234 New Communication Ctr.	3464
Sponsored Programs	303 D- Montebello	3447
Sports Information	123 Hill Field House	3831
State Relations	402 Truth	3950
Student Activities	300 New Student Center	3470
Student Affairs	205 Truth	3527
Student Government Assoc.	203 New Student Ctr.	3454
Student Retention	318 McKeldin Ctr.	3651
Substance Abuse	102 D- Montebello	4030
Sweet Shop	University Student Center	1815
Teacher Education	306 Jenkins	3409
Tele-Communication Services	07 C Montebello	3900
Theater Arts	214 Murphy	3625
Thurgood Marshall		6002
Transfer Center	325 D Montebello	3711
Transportation Studies	313 Schaefer Bldg.	3348
University Print Shop	Lower Level - Montebello	3063
University Student Center	303 University Student Ctr.	3120
Upward Bound	313 McKeldin Ctr	3448
Veteran's Affairs	117 A Montebello	3300
WEAA - FM	114 New Communications Ctr.	3564
Web Development Services	420 Jenkins	3369
Work Study	224 A Montebello	3141
Working Fund	216 A Montebello	3403
World Languages & International Studies	311 Holmes Hall	3094

Morgan State University University Calendar

**All dates are subject to change*

FALL 2010

AUGUST 2010

2	Monday	Deadline for payment of Tuition and Fees for Fall 2010 Deadline for filing appeals of Satisfactory Academic Progress for financial aid
11-12	Wednesday-Thursday	FACULTY INSTITUTE
13	Friday	School/Departmental meetings
14	Saturday	Residence Halls open for Fall 2010 new students
15-18	Sunday-Wednesday	Access Orientation Session IV Registration for Fall 2010 new students
18	Wednesday	Transfer Student Orientation New Graduate Student Orientation Day
19- 21	Thursday-Saturday	LATE REGISTRATION for returning students This is the Registration Period for all students who did not register in Spring 2010.
21	Saturday	Residence Halls open for Fall 2010 returning students
23	Monday	FALL 2010 CLASSES BEGIN
23-28	Monday-Saturday	DROP/ADD Period. Students may add courses and may drop courses without a grade of "W"
26	Thursday	Undergraduate Department meetings with new students
27	Friday	Weekend University Session I begins
29-Sep. 4	Sunday-Saturday	Students may drop courses without a grade of "W"

SEPTEMBER 2010

3	Friday	Deadline for payment of Tuition and Fees for Fall 2010 Late Registration
4	Saturday	Last day to drop without a grade of "W"
6	Monday	LABOR DAY—University Holiday
16	Thursday	Matriculation Convocation (11:00 a.m.)
17	Friday	Constitution Day
20	Monday	Registration for Speech Proficiency Examination begins (Communication Studies Department office-CC 328)
24	Friday	Last day to register for Fall 2010 Graduate Comprehensive Examinations
30	Thursday	Last day to register for Writing Proficiency Examination (Department of English and Language Arts-HO 202)

OCTOBER 2010

1	Friday	Last day to submit Undergraduate and Graduate Application for May 2011 Commencement (Office of Records and Registration)
7	Thursday	Writing Proficiency Examination
11-16	Monday-Saturday	Mid-Semester Examinations
13	Wednesday	Annual Career Day
14	Thursday	Performing Arts Convocation (11:00 a.m.)
15-16	Friday-Saturday	Weekend University (full semester) Mid-Semester Examinations
18 – Nov. 19	Monday-Friday	Advisement Days/Registration for Spring 2011
19	Tuesday	Deadline for Faculty Input of Mid-Semester Grades
22	Friday	Dissertations and Theses due in Graduate School for graduation clearance in Fall 2010
		Weekend University Session II begins
23	Saturday	HOMECOMING
30	Saturday	LAST DAY TO DROP UNDERGRADUATE AND GRADUATE CLASSES (with a grade of “W”)

NOVEMBER 2010

1-19	Monday-Friday	Advisement Days/Registration for Spring 2011
1	Monday	Deadline for Graduate Assistantship, Fellowship and Scholarship application for Spring 2011
4	Thursday	Last day for submission of graduate admission application for Spring 2011
		University Career Day by Schools
5	Friday	Open House
6	Saturday	Graduate Comprehensive Examinations
11	Thursday	Founders Day Convocation (11:00 a.m.)
15	Monday	Undergraduate admission application deadline for priority admission for Fall 2011
15-24	Monday-Wednesday	Early Registration for Winter 2011 Minimester
		Housing application for Winter 2011 Minimester available
24	Wednesday	Thanksgiving Recess begins after last scheduled class
25-27	Thursday-Saturday	THANKSGIVING - University Holiday
29	Monday	Classes resume after Thanksgiving recess

DECEMBER 2010

2	Thursday	Bill of Rights/TransAfrica Day Convocation (11:00 a.m.)
3	Friday	Last day for undergraduate and graduate classes
4	Saturday	Reading Day (Weekend University Classes Meet)
6-13	Monday-Monday	Undergraduate and Graduate Final Examinations—Faculty Input of Grades due 48 hours after the examination is given
8	Wednesday	Last day for payment of Tuition and Fees for Winter 2011 Minimester
10	Friday	Last day for submission of undergraduate admission application for Spring 2011
10-11	Friday-Saturday	Weekend University Final Examinations--Faculty Input of Grades due 48 hours after the examination is given
11	Saturday	Weekend University Session II Officially Ends
13	Monday	Last day for payment of Tuition and Fees for Spring 2011 Semester
14	Tuesday	Residence Halls close for Fall 2010 Semester Housing application for Winter 2011 Minimester due
15	Wednesday	Deadline for Faculty Input of Fall 2010 Final Grades Last day to remove “I” grades for Spring 2010 FALL 2010 SEMESTER ENDS
21-Jan. 2	Tuesday-Sunday	WINTER RECESS-University Holiday-University reopens Monday, January 3, 2011

WINTER 2011 MINIMESTER**JANUARY 2011**

1	Saturday	Residence Halls open for 2011 Minimester
3	Monday	2011 MINIMESTER CLASSES BEGIN 2011 Minimester Late Registration/(Drop/Add)
17	Monday	MARTIN LUTHER KING, JR. HOLIDAY – University Holiday
20	Thursday	2011 MINIMESTER CLASSES END
21	Friday	2011 Minimester Final Examinations
22	Saturday	Residence Halls close for 2011 Minimester
24	Monday	Deadline for Faculty Input of 2011 Minimester Final Grades

SPRING 2011 SEMESTER**JANUARY 2011**

12-13	Wednesday-Thursday	FACULTY INSTITUTE
14	Friday	School/Departmental meetings
16	Sunday	Residence halls open – new students Spring 2011
17	Monday	MARTIN LUTHER KING, JR. HOLIDAY – UNIVERSITY HOLIDAY
18-19	Tuesday-Wednesday	Spring Access Orientation
20-22	Thursday-Saturday	LATE REGISTRATION for returning students This is the registration period for all students who did not register in Fall 2010.
20	Thursday	Residence halls open for returning students Spring 2011 Transfer Student Orientation
21	Friday	Last day to register for Spring 2011 Graduate Comprehensive Examinations
24	Monday	SPRING 2011 CLASSES BEGIN
24-29	Monday-Saturday	DROP/ADD PERIOD. Students may add courses and may drop courses without a grade of “W”
28	Friday	Weekend University Classes Begin
30-Feb. 5	Sunday-Saturday	Students may drop courses without a grade of “W”

FEBRUARY 2011

1	Tuesday	Registration for Speech Proficiency Examination begins (Communications Studies Department Office-CC 238)
3	Thursday	Mitchell-Quarles Convocation (11:00 A.M.)
4	Friday	Last day to file complete application for admission and financial aid to Graduate School for Fall 2011
5	Saturday	Last Day to drop courses without a Grade of “W”
8-9	Tuesday-Wednesday	Connection 2011
11	Friday	Summer 2011 Departmental Class Schedules due
15	Tuesday	Priority undergraduate admission decision letters mailed Undergraduate admission application deadline for regular admission for Fall 2011
17	Thursday	Frederick Douglass Convocation (11:00 a.m.)
24	Thursday	Martin Luther King/Malcolm X Convocation (11:00 A.M.) Last day to register for the Writing Proficiency Examination (Department of English and Language Arts-HO 202)
25	Friday	Last day to file complete application for admission to Graduate School for Summer 2011

MARCH 2011

1	Tuesday	Deadline for Application for Financial Aid for Fall 2011
3	Thursday	Writing Proficiency Examination
5	Saturday	Graduate Comprehensive Examinations
10	Thursday	Women's History Month Convocation (11:00 A.M.)
14-19	Monday-Saturday	Mid-Semester Examinations
18	Friday	Dissertations and Theses due in Graduate School for graduation clearance in Spring 2011
21-26	Monday-Saturday	SPRING BREAK
22	Tuesday	Deadline for Faculty Input of Mid-Semester Grades
28	Monday	Classes resume after Spring Break
28-April 15	Monday-Friday	Advisement Days Registration for Fall 2011 Semester
29	Tuesday	Last day to submit complete financial aid application to receive priority

APRIL 2011

1-April 15	Friday-Friday	Advisement Days Registration for Fall 2011 Semester
4-9	Monday-Saturday	ROTC Week
7	Thursday	Honors Convocation (11:00 A.M.)
8	Friday	LAST DAY TO DROP UNDERGRADUATE AND GRADUATE CLASSES Open House
13	Wednesday	Spring Job Fair
15	Friday	Regular undergraduate admission decision letters mailed Last day to apply for undergraduate admission for Fall 2011
20-May 4	Wednesday-Wednesday	Registration for Summer 2011 Sessions I and II Housing applications for Summer 2011 Sessions I and II
21	Thursday	ROTC Awards Day (11:00 A.M.)
25-30	Monday-Saturday	Final Examinations for prospective May 2011 graduates
29	Friday	I Love Morgan Day

MAY 2011

1	Sunday	Undergraduate admission fall confirmation deadline
2-4	Monday-Wednesday	Registration for Summer 2011 Sessions I and II Housing applications for Summer 2011 Sessions I and II
2	Monday	Deadline for Faculty Input of Final Grades for prospective Spring 2011 Graduates (This includes removal of “I” grades from Fall 2010)
9	Monday	LAST DAY FOR ALL SPRING 2011 CLASSES
9-June 28	Monday-Tuesday	Registration for Fall 2011 resumes
10	Tuesday	Reading Day
11-18	Wednesday-Wednesday	Final Examinations—Faculty Input of Final Grades due 48 hours after the examination is given
13	Friday	Weekend University Final Examinations Faculty Input of Final Grades due 48 hours after examination is given
14	Saturday	COMMENCEMENT (10:00 A.M.)
19	Thursday	Residence Halls close for Spring 2011. <i>Students having weekend exams after this date must verify exam date with their residence hall Resident Director to remain in the hall after this official check-out date.</i>
21	Saturday	Weekend University Final Examinations Faculty Input of Final Grades due 48 hours after examination is given
24	Tuesday	Deadline for Faculty Input of Spring 2011 Final Grades Last day to remove “I” grades for Fall 2010
27	Friday	SPRING 2011 SEMESTER ENDS Last day to submit application for graduation for all candidates graduating in December 2011
30	Monday	MEMORIAL DAY– University Holiday

SUMMER 2011 SESSIONS**SUMMER SESSION I****APRIL 2011**

21-May 4	Wednesday-Wednesday	Early Registration for Continuing Students (Sessions I & II)
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MAY 2011

2-4	Monday-Wednesday	Registration for Summer 2011 Sessions I and II
11	Wednesday	Payment due for Early Registration for Sessions I and II
19	Thursday	Registration (10:00 a.m. - 7:00 p.m.)
20	Friday	Registration (10:00 a.m. - 4:00 p.m.)
23	Monday	Residence Halls Open for Summer 2011 Session I
24	Tuesday	CLASSES BEGIN – SUMMER SESSION I LATE REGISTRATION DROP/ADD (10:00 a.m. - 4:00 p.m.) PAYMENT DUE FOR SESSION I
27	Friday	Last day to add classes for Session I
30	Monday	MEMORIAL DAY – University Holiday

JUNE 2011

2	Thursday	Last day to register for Writing Proficiency Examination
6	Monday	Last day to drop classes for Session I
9	Thursday	Writing Proficiency Examination 9:00 a.m. (English Department-HO 202)
16	Thursday	Registration for Summer Session II (10:00 a.m.- 7:00 p.m.)
17	Friday	Registration for Summer Session II (10:00 a.m.- 4:00 p.m.)
24	Friday	Last day of classes for Summer Session I
27-28	Monday-Tuesday	Final Examinations for Summer Session I
28	Tuesday	Residence Halls close for Summer Session I Early Registration for Fall 2011 Ends
29	Wednesday	Deadline for Faculty Input of Final Grades for Summer Session I SUMMER SESSION I ENDS

SUMMER 2011 SESSION II**JUNE 2011**

16	Thursday	Registration for Summer Session II (10:00 a.m.-7:00 p.m.)
17	Friday	Registration for Summer Session II (10:00 a.m.-4:00 p.m.)
29	Wednesday	Residence Halls open for Summer Session II LATE REGISTRATION/(DROP/ADD) (10:00 a.m. – 6:00 p.m.)
30	Thursday	CLASSES BEGIN FOR SUMMER SESSION II LATE REGISTRATION/(DROP/ADD) (10:00 a.m. – 6:00 p.m.) PAYMENT DUE FOR SESSION II

JULY 2011

4	Monday	INDEPENDENCE DAY– University Holiday
7	Thursday	Last day to add classes for Summer Session II
8	Friday	Last day to drop classes for Summer Session II
10-13	Sunday-Wednesday	Access Orientation Session I
15	Friday	Transfer Student Orientation
17-20	Sunday-Wednesday	Access Orientation Session II
24-27	Sunday-Wednesday	Access Orientation Session III
29	Friday	Connect Program Student Orientation

AUGUST 2011

4	Thursday	Last day of classes for Summer Session II
5	Friday	Final Examinations for Summer Session II
6	Saturday	Residence Halls close for Summer Session II
8	Monday	Deadline for Faculty Input of Final Grades for Summer Session II SUMMER SESSION II ENDS

FALL 2011**AUGUST 2011**

1	Monday	Deadline for payment of Tuition and Fees for Fall 2011 Deadline for filing appeals of Satisfactory Academic Progress for financial aid
10-11	Wednesday-Thursday	FACULTY INSTITUTE
12	Friday	School/Departmental meetings
13	Saturday	Residence Halls open for Fall 2011 new students
14-17	Sunday-Wednesday	Access Orientation Session IV Registration for Fall 2011 new students
17	Wednesday	Transfer Student Orientation New Graduate Student Orientation Day
18- 20	Thursday-Saturday	LATE REGISTRATION for returning students. This is the Registration Period for all students who did not register in Spring 2011.
20	Saturday	Residence Halls open for Fall 2011 returning students
22	Monday	FALL 2011 CLASSES BEGIN
22-27	Monday-Saturday	DROP/ADD Period. Students may add courses and may drop courses without a grade of "W"
25	Thursday	Undergraduate Department meetings with new students
26	Friday	Weekend University Session I begins
28-Sep. 3	Sunday-Saturday	Students may drop courses without a grade of "W"

SEPTEMBER 2011

2	Friday	Deadline for payment of Tuition and Fees for Fall 2011 Late Registration
3	Saturday	Last day to drop without a grade of "W"
5	Monday	LABOR DAY—University Holiday
15	Thursday	Matriculation Convocation (11:00 a.m.)
16	Friday	Constitution Day
19	Monday	Registration for Speech Proficiency Examination begins (Communication Studies Department office-CC 328)
23	Friday	Last day to register for Fall 2011 Graduate Comprehensive Examinations
29	Thursday	Last day to register for Writing Proficiency Examination (Department of English and Language Arts-HO 202)

OCTOBER 2011

3	Monday	Last day to submit Undergraduate and Graduate Application for May 2012 Commencement (Office of Records and Registration)
6	Thursday	Writing Proficiency Examination
8	Saturday	HOMECOMING
10-15	Monday-Saturday	Mid-Semester Examinations
12	Wednesday	Annual Career Day
13	Thursday	Performing Arts Convocation (11:00 a.m.)
14-15	Friday-Saturday	Weekend University (full semester) Mid-Semester Examinations
17 – Nov. 18	Monday-Friday	Advisement Days/Registration for Spring 2012
18	Tuesday	Deadline for Faculty Input of Mid-Semester Grades
21	Friday	Dissertations and Theses due in Graduate School for graduation clearance in Fall 2011
		Weekend University Session II begins
29	Saturday	LAST DAY TO DROP UNDERGRADUATE AND GRADUATE CLASSES (with a grade of “W”)

NOVEMBER 2011

1-18	Tuesday-Friday	Advisement Days/Registration for Spring 2012
1	Tuesday	Deadline for Graduate Assistantship, Fellowship and Scholarship application for Spring 2012
3	Thursday	Last day for submission of graduate admission application for Spring 2012
		University Career Day by Schools
4	Friday	Open House
5	Saturday	Graduate Comprehensive Examinations
10	Thursday	Founders Day Convocation (11:00 a.m.)
14-23	Monday-Wednesday	Early Registration for Winter 2012 Minimester
		Housing application for Winter 2012 Minimester available
15	Tuesday	Undergraduate admission application deadline for priority admission for Fall 2012
23	Wednesday	Thanksgiving Recess begins after last scheduled class
24-25	Thursday-Saturday	THANKSGIVING - University Holiday
28	Monday	Classes resume after Thanksgiving recess

DECEMBER 2011

1	Thursday	Bill of Rights/TransAfrica Day Convocation (11:00 a.m.)
2	Friday	Last day for undergraduate and graduate classes
3	Saturday	Reading Day (Weekend University Classes Meet)
5-12	Monday-Monday	Undergraduate and Graduate Final Examinations—Faculty Input of Grades due 48 hours after the examination is given
7	Wednesday	Last day for payment of Tuition and Fees for Winter 2012 Minimester
9	Friday	Last day for submission of undergraduate admission application for Spring 2012
9-10	Friday-Saturday	Weekend University Final Examinations--Faculty Input of Grades due 48 hours after the examination is given
10	Saturday	Weekend University Session II Officially Ends
12	Monday	Last day for payment of Tuition and Fees for Spring 2012 Semester
13	Tuesday	Residence Halls close for Fall 2011 Semester Housing application for Winter 2012 Minimester due
14	Wednesday	Deadline for Faculty Input of Fall 2011 Final Grades Last day to remove "I" grades for Spring 2011 FALL 2011 SEMESTER ENDS
20-Jan. 2	Tuesday-Monday	WINTER RECESS-University Holiday-University reopens Tuesday, January 3, 2012

WINTER 2012 MINIMESTER**JANUARY 2012**

2	Monday	Residence Halls open for 2012 Minimester
3	Tuesday	2012 MINIMESTER CLASSES BEGIN 2012 Minimester Late Registration/(Drop/Add)
16	Monday	MARTIN LUTHER KING, JR. HOLIDAY – University Holiday
19	Thursday	2012 MINIMESTER CLASSES END
20	Friday	2012 Minimester Final Examinations
21	Saturday	Residence Halls close for 2012 Minimester
23	Monday	Deadline for Faculty Input of 2012 Minimester Final Grades

SPRING 2012 SEMESTER**JANUARY 2012**

11-12	Wednesday-Thursday	FACULTY INSTITUTE
13	Friday	School/Departmental meetings
15	Sunday	Residence halls open – new students Spring 2012
16	Monday	MARTIN LUTHER KING, JR. HOLIDAY – UNIVERSITY HOLIDAY
17-18	Tuesday-Wednesday	Spring Access Orientation
19-21	Thursday-Saturday	LATE REGISTRATION for returning students This is the registration period for all students who did not register in Fall 2011.
19	Thursday	Residence halls open for returning students Spring 2012 Transfer Student Orientation
20	Friday	Last day to register for Spring 2012 Graduate Comprehensive Examinations
23	Monday	SPRING 2012 CLASSES BEGIN
23-28	Monday-Saturday	DROP/ADD PERIOD. Students may add courses and may drop courses without a grade of “W”
27	Friday	Weekend University Classes Begin
29-Feb. 4	Sunday-Saturday	Students may drop courses without a grade of “W”

FEBRUARY 2012

1	Wednesday	Registration for Speech Proficiency Examination begins (Communications Studies Department Office-CC 238)
2	Thursday	Mitchell-Quarles Convocation (11:00 A.M.)
3	Friday	Last day to file complete application for admission and financial aid to Graduate School for Fall 2012
4	Saturday	Last Day to drop courses without a Grade of “W”
7-8	Tuesday-Wednesday	Connection 2012
10	Friday	Summer 2012 Departmental Class Schedules due
15	Wednesday	Priority undergraduate admission decision letters mailed Undergraduate admission application deadline for regular admission for Fall 2012
16	Thursday	Frederick Douglass Convocation (11:00 a.m.)
23	Thursday	Martin Luther King/Malcolm X Convocation (11:00 A.M.) Last day to register for the Writing Proficiency Examination (Department of English and Language Arts-HO 202)
24	Friday	Last day to file complete application for admission to Graduate School for Summer 2012

MARCH 2012

1	Thursday	Deadline for Application for Financial Aid for Fall 2012
1	Thursday	Writing Proficiency Examination
3	Saturday	Graduate Comprehensive Examinations
8	Thursday	Women's History Month Convocation (11:00 A.M.)
12-17	Monday-Saturday	Mid-Semester Examinations
16	Friday	Dissertations and Theses due in Graduate School for graduation clearance in Spring 2012
19-24	Monday-Saturday	SPRING BREAK
20	Tuesday	Deadline for Faculty Input of Mid-Semester Grades
26	Monday	Classes resume after Spring Break
26-April 13	Monday-Friday	Advisement Days
27	Tuesday	Registration for Fall 2012 Semester
30	Friday	Last day to submit complete financial aid application to receive priority Open House

APRIL 2012

2-April 13	Monday-Friday	Advisement Days
		Registration for Fall 2012 Semester
2-7	Monday-Saturday	ROTC Week
5	Thursday	Honors Convocation (11:00 A.M.)
6	Friday	LAST DAY TO DROP UNDERGRADUATE AND GRADUATE CLASSES
11	Wednesday	Spring Job Fair
15	Sunday	Last day to apply for undergraduate admission for Fall 2012
16	Monday	Regular undergraduate admission decision letters mailed
18-May 2	Wednesday-Wednesday	Registration for Summer 2012 Sessions I and II
		Housing applications for Summer 2012 Sessions I and II
19	Thursday	ROTC Awards Day (11:00 A.M.)
23-28	Monday-Saturday	Final Examinations for prospective May 2012 graduates
27	Friday	I Love Morgan Day
30	Monday	Deadline for Faculty Input of Final Grades for prospective Spring 2012 Graduates (This includes removal of "I" grades from Fall 2011) Last day for submission of undergraduate admission application for Fall 2012

MAY 2012

1-2	Tuesday-Wednesday	Registration for Summer 2012 Sessions I and II Housing applications for Summer 2012 Sessions I and II
1	Tuesday	Undergraduate admission fall confirmation deadline
7	Monday	LAST DAY FOR ALL SPRING 2012 CLASSES
7-June 26	Monday-Tuesday	Registration for Fall 2012 resumes
8	Tuesday	Reading Day
9-16	Wednesday-Wednesday	Final Examinations—Faculty Input of Final Grades due 48 hours after the examination is given
11	Friday	Weekend University Final Examinations Faculty Input of Final Grades due 48 hours after examination is given
12	Saturday	COMMENCEMENT (10:00 A.M.)
17	Thursday	Residence Halls close for Spring 2012. <i>Students having weekend exams after this date must verify exam date with their residence hall Resident Director to remain in the hall after this official check-out date.</i>
19	Saturday	Weekend University Final Examinations Faculty Input of Final Grades due 48 hours after examination is given
22	Tuesday	Deadline for Faculty Input of Spring 2012 Final Grades Last day to remove “I” grades for Fall 2011 SPRING 2012 SEMESTER ENDS
25	Friday	Last day to submit application for graduation for all candidates graduating in December 2012
28	Monday	MEMORIAL DAY– University Holiday

SUMMER 2012 SESSIONS**SUMMER SESSION I****APRIL 2012**

18-May 2	Wednesday-Wednesday	Early Registration for Continuing Students (Sessions I & II)
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MAY 2012

1-2	Tuesday-Wednesday	Registration for Summer 2012 Sessions I and II
9	Wednesday	Payment due for Early Registration for Sessions I and II
17	Thursday	Registration (10:00 a.m. - 7:00 p.m.)
18	Friday	Registration (10:00 a.m. – 4:00 p.m.)
21	Monday	Residence Halls Open for Summer 2012 Session I
22	Tuesday	CLASSES BEGIN – SUMMER SESSION I LATE REGISTRATION DROP/ADD (10:00 a.m. – 4:00 p.m.) PAYMENT DUE FOR SESSION I
25	Friday	Last day to add classes for Session I
28	Monday	MEMORIAL DAY – University Holiday
31	Thursday	Last day to register for Writing Proficiency Examination

JUNE 2012

4	Monday	Last day to drop classes for Session I
7	Thursday	Writing Proficiency Examination 9:00 a.m. (English Department-HO 202)
14	Thursday	Registration for Summer Session II (10:00 a.m.- 7:00 p.m.)
15	Friday	Registration for Summer Session II (10:00 a.m.- 4:00 p.m.)
22	Friday	Last day of classes for Summer Session I
25-26	Monday-Tuesday	Final Examinations for Summer Session I
26	Tuesday	Residence Halls close for Summer Session I Early Registration for Fall 2012 Ends
27	Wednesday	Deadline for Faculty Input of Final Grades for Summer Session I SUMMER SESSION I ENDS

SUMMER 2012 SESSION II**JUNE 2012**

14	Thursday	Registration for Summer Session II (10:00 a.m.-7:00 p.m.)
15	Friday	Registration for Summer Session II (10:00 a.m.-4:00 p.m.)
27	Wednesday	Residence Halls open for Summer Session II LATE REGISTRATION/(DROP/ADD) (10:00 a.m. – 6:00 p.m.)
28	Thursday	CLASSES BEGIN FOR SUMMER SESSION II LATE REGISTRATION/(DROP/ADD) (10:00 a.m. – 6:00 p.m.) PAYMENT DUE FOR SESSION II

JULY 2012

4	Wednesday	INDEPENDENCE DAY– University Holiday
5	Thursday	Last day to add classes for Summer Session II
6	Friday	Last day to drop classes for Summer Session II
8-11	Sunday-Wednesday	Access Orientation Session I
13	Friday	Transfer Student Orientation
15-18	Sunday-Wednesday	Access Orientation Session II
22-25	Sunday-Wednesday	Access Orientation Session III
27	Friday	Connect Program Student Orientation

AUGUST 2012

2	Thursday	Last day of classes for Summer Session II
3	Friday	Final Examinations for Summer Session II
4	Saturday	Residence Halls close for Summer Session II
6	Monday	Deadline for Faculty Input of Final Grades for Summer Session II

SUMMER SESSION II ENDS

FALL 2012**AUGUST 2012**

1	Wednesday	Deadline for payment of Tuition and Fees for Fall 2012 Deadline for filing appeals of Satisfactory Academic Progress for financial aid
8-9	Wednesday-Thursday	FACULTY INSTITUTE
10	Friday	School/Departmental meetings
11	Saturday	Residence Halls open for Fall 2012 new students
12-15	Sunday-Wednesday	Access Orientation Session IV Registration for Fall 2012 new students
15	Wednesday	Transfer Student Orientation New Graduate Student Orientation Day
16-18	Thursday-Saturday	LATE REGISTRATION for returning students. This is the Registration Period for all students who did not register in Spring 2012.
18	Saturday	Residence Halls open for Fall 2012 returning students
20	Monday	FALL 2012 CLASSES BEGIN
20-25	Monday-Saturday	DROP/ADD Period. Students may add courses and may drop courses without a grade of "W"
23	Thursday	Undergraduate Department meetings with new students
24	Friday	Weekend University Session I begins
26-Sep. 1	Sunday-Saturday	Students may drop courses without a grade of "W"
31	Friday	Deadline for payment of Tuition and Fees for Fall 2012 Late Registration

SEPTEMBER 2012

1	Saturday	Last day to drop without a grade of "W"
3	Monday	LABOR DAY—University Holiday
13	Thursday	Matriculation Convocation (11:00 a.m.)
17	Monday	Registration for Speech Proficiency Examination begins (Communication Studies Department office-CC 328). Constitution Day
21	Friday	Last day to register for Fall 2012 Graduate Comprehensive Examinations
27	Thursday	Last day to register for Writing Proficiency Examination (Department of English and Language Arts-HO 202)

OCTOBER 2012

1	Monday	Last day to submit Undergraduate and Graduate Application for May 2013 Commencement (Office of Records and Registration)
4	Thursday	Writing Proficiency Examination
6-12	Saturday-Friday	Mid-Semester Examinations, including full semester Weekend University
10	Wednesday	Annual Career Day
11	Thursday	Performing Arts Convocation (11:00 a.m.)
13	Saturday	HOMECOMING
15 – Nov. 16	Monday-Friday	Advisement Days/Registration for Spring 2013
16	Tuesday	Deadline for Faculty Input of Mid-Semester Grades
19	Friday	Dissertations and Theses due in Graduate School for graduation clearance in Fall 2012
		Weekend University Session II begins
27	Saturday	LAST DAY TO DROP UNDERGRADUATE AND GRADUATE CLASSES (with a grade of “W”)

NOVEMBER 2012

1-16	Tuesday-Friday	Advisement Days/Registration for Spring 2013
1	Thursday	Deadline for Graduate Assistantship, Fellowship and Scholarship application for Spring 2013. Last day for submission of graduate admission application for Spring 2013. University Career Day by Schools.
2	Friday	Open House
3	Saturday	Graduate Comprehensive Examinations
8	Thursday	Founders Day Convocation (11:00 a.m.)
12-21	Monday-Wednesday	Early Registration for Winter 2013 Minimester Housing application for Winter 2013 Minimester available
15	Thursday	Undergraduate admission application deadline for priority admission for Fall 2013
21	Wednesday	Thanksgiving Recess begins after last scheduled class
22-24	Thursday-Saturday	THANKSGIVING - University Holiday
26	Monday	Classes resume after Thanksgiving recess
29	Thursday	Bill of Rights/TransAfrica Day Convocation (11:00 a.m.)
30	Friday	Last day for undergraduate and graduate classes

DECEMBER 2012

1	Saturday	Reading Day (Weekend University Classes Meet)
3-10	Monday-Monday	Undergraduate and Graduate Final Examinations Faculty Input of Grades due 48 hours after the examination is given
5	Wednesday	Last day for payment of Tuition and Fees for Winter 2013 Minimester
7	Friday	Last day for submission of undergraduate admission application for Spring 2013
7-8	Friday-Saturday	Weekend University Final Examinations--Faculty Input of Grades due 48 hours after the examination is given
8	Saturday	Weekend University Session II Officially Ends
10	Monday	Last day for payment of Tuition and Fees for Spring 2013 Semester
11	Tuesday	Residence Halls close for Fall 2012 Semester Housing application for Winter 2013 Minimester due
12	Wednesday	Deadline for Faculty Input of Fall 2012 Final Grades Last day to remove "I" grades for Spring 2012 FALL 2012 SEMESTER ENDS
19-Jan. 1	Wednesday-Tuesday	WINTER RECESS-University Holiday-University reopens Wednesday, January 2, 2013

WINTER 2013 MINIMESTER**JANUARY 2013**

1	Tuesday	Residence Halls open for 2013 Minimester
2	Wednesday	2013 MINIMESTER CLASSES BEGIN 2013 Minimester Late Registration/(Drop/Add) 17
	Thursday	2013 MINIMESTER CLASSES END
18	Friday	2013 Minimester Final Examinations
19	Saturday	Residence Halls close for 2013 Minimester
21	Monday	MARTIN LUTHER KING, JR. HOLIDAY – University Holiday
22	Tuesday	Deadline for Faculty Input of 2013 Minimester Final Grades

SPRING 2013 SEMESTER**JANUARY 2013**

9-10	Wednesday-Thursday	FACULTY INSTITUTE
11	Friday	School/Departmental meetings
13	Sunday	Residence halls open – new students Spring 2013
14	Monday	Transfer Student Orientation
15-16	Tuesday-Wednesday	Spring Access Orientation
17-19	Thursday-Saturday	LATE REGISTRATION for returning students This is the registration period for all students who did not register in Fall 2012.
17	Thursday	Residence halls open for returning students Spring 2013
18	Friday	Last day to register for Spring 2013 Graduate Comprehensive Examinations
21	Monday	MARTIN LUTHER KING, JR. HOLIDAY – UNIVERSITY HOLIDAY
22	Tuesday	SPRING 2013 CLASSES BEGIN
22-26	Tuesday-Saturday	DROP/ADD PERIOD. Students may add courses and may drop courses without a grade of “W”
25	Friday	Weekend University Classes Begin
27-Feb. 2	Sunday-Saturday	Students may drop courses without a grade of “W”

FEBRUARY 2013

1	Friday	Last day to file complete application for admission and financial aid to Graduate School for Fall 2013
2	Saturday	Last Day to drop courses without a Grade of “W”
6	Wednesday	Registration for Speech Proficiency Examination begins (Communications Studies Department Office-CC 238)
7	Thursday	Mitchell-Quarles Convocation (11:00 A.M.)
8	Friday	Summer 2013 Departmental Class Schedules due
12-13	Tuesday-Wednesday	Connection 2013
14	Thursday	Frederick Douglass Convocation (11:00 a.m.)
15	Friday	Priority undergraduate admission decision letters mailed Undergraduate admission application deadline for regular admission for Fall 2013
21	Thursday	Martin Luther King/Malcolm X Convocation (11:00 A.M.)
22	Friday	Last day to file complete application for admission to Graduate School for Summer 2013
28	Thursday	Last day to register for the Writing Proficiency Examination (Department of English and Language Arts-HO 202)

MARCH 2013

1	Friday	Deadline for Application for Financial Aid for Fall 2013
2	Saturday	Graduate Comprehensive Examinations
7	Thursday	Writing Proficiency Examination
11-16	Monday-Saturday	Mid-Semester Examinations
15	Friday	Dissertations and Theses due in Graduate School for graduation clearance in Spring 2013
18-23	Monday-Saturday	SPRING BREAK
19	Tuesday	Deadline for Faculty Input of Mid-Semester Grades
25	Monday	Classes resume after Spring Break
28	Thursday	Women's History Month Convocation (11:00 A.M.)
25-April 12	Monday-Friday	Advisement Days
		Registration for Fall 2013 Semester
26	Tuesday	Last day to submit complete financial aid application to receive priority

APRIL 2013

1-April 12	Monday-Friday	Advisement Days
		Registration for Fall 2013 Semester
1-6	Monday-Saturday	ROTC Week
4	Thursday	Honors Convocation (11:00 A.M.)
5	Friday	Open House
		LAST DAY TO DROP UNDERGRADUATE AND GRADUATE CLASSES
10	Wednesday	Spring Job Fair
15	Monday	Regular undergraduate admission decision letters mailed
		Last day to apply for undergraduate admission for Fall 2013
17-May 1	Wednesday-Wednesday	Registration for Summer 2013 Sessions I and II
		Housing applications for Summer 2013 Sessions I and II
18	Thursday	ROTC Awards Day (11:00 A.M.)
22-27	Monday-Saturday	Final Examinations for prospective May 2013 graduates
26	Friday	I Love Morgan Day
29	Monday	Deadline for Faculty Input of Final Grades for prospective Spring 2013 Graduates (This includes removal of "I" grades from Fall 2012)
		Last day for submission of undergraduate admission application for Fall 2013

MAY 2013

1	Wednesday	Registration for Summer 2013 Sessions I and II Housing applications for Summer 2013 Sessions I and II Undergraduate admission fall confirmation deadline
6-June 25	Monday-Tuesday	Registration for Fall 2013 resumes
7	Tuesday	LAST DAY FOR ALL SPRING 2013 CLASSES
8	Wednesday	Reading Day
9-16	Thursday-Thursday	Final Examinations—Faculty Input of Final Grades due 48 hours after the examination is given
10	Friday	Weekend University Final Examinations Faculty Input of Final Grades due 48 hours after examination is given
11	Saturday	COMMENCEMENT (10:00 A.M.)
17	Friday	Residence Halls close for Spring 2013. <i>Students having weekend exams after this date must verify exam date with their residence hall Resident Director to remain in the hall after this official check-out date.</i>
18	Saturday	Weekend University Final Examinations Faculty Input of Final Grades due 48 hours after examination is given
21	Tuesday	Deadline for Faculty Input of Spring 2013 Final Grades Last day to remove “I” grades for Fall 2012
24	Friday	SPRING 2013 SEMESTER ENDS Last day to submit application for graduation for all candidates graduating in December 2013
27	Monday	MEMORIAL DAY– University Holiday

SUMMER 2013 SESSIONS**SUMMER SESSION I****APRIL 2013**

17-May 1	Wednesday-Wednesday	Early Registration for Continuing Students (Sessions I & II)
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MAY 2013

1	Wednesday	Registration for Summer 2013 Sessions I and II
8	Wednesday	Payment due for Early Registration for Sessions I and II
16	Thursday	Registration (10:00 a.m. - 7:00 p.m.)
17	Friday	Registration (10:00 a.m. – 4:00 p.m.)
20	Monday	Residence Halls Open for Summer 2013 Session I
21	Tuesday	CLASSES BEGIN – SUMMER SESSION I LATE REGISTRATION DROP/ADD (10:00 a.m. – 4:00 p.m.) PAYMENT DUE FOR SESSION I
24	Friday	Last day to add classes for Session I
27	Monday	MEMORIAL DAY – University Holiday
30	Thursday	Last day to register for Writing Proficiency Examination

JUNE 2013

3	Monday	Last day to drop classes for Session I
6	Thursday	Writing Proficiency Examination 9:00 a.m. (English Department-HO 202)
13	Thursday	Registration for Summer Session II (10:00 a.m.- 7:00 p.m.)
14	Friday	Registration for Summer Session II (10:00 a.m.- 4:00 p.m.)
21	Friday	Last day of classes for Summer Session I
24-25	Monday-Tuesday	Final Examinations for Summer Session I
25	Tuesday	Residence Halls close for Summer Session I Early Registration for Fall 2013 Ends
26	Wednesday	Deadline for Faculty Input of Final Grades for Summer Session I SUMMER SESSION I ENDS

SUMMER 2013 SESSION II**JUNE 2013**

13	Thursday	Registration for Summer Session II (10:00 a.m.-7:00 p.m.)
14	Friday	Registration for Summer Session II (10:00 a.m.-4:00 p.m.)
26	Wednesday	Residence Halls open for Summer Session II LATE REGISTRATION/(DROP/ADD) (10:00 a.m. – 6:00 p.m.)
27	Thursday	CLASSES BEGIN FOR SUMMER SESSION II LATE REGISTRATION/(DROP/ADD) (10:00 a.m. – 6:00 p.m.) PAYMENT DUE FOR SESSION II

JULY 2013

4	Thursday	INDEPENDENCE DAY– University Holiday
5	Friday	Last day to add classes for Summer Session II
8	Monday	Last day to drop classes for Summer Session II
7-10	Sunday-Wednesday	Access Orientation Session I
12	Friday	Transfer Student Orientation
14-17	Sunday-Wednesday	Access Orientation Session II
21-24	Sunday-Wednesday	Access Orientation Session III
26	Friday	Connect Program Student Orientation

AUGUST 2013

1	Thursday	Last day of classes for Summer Session II
2	Friday	Final Examinations for Summer Session II
3	Saturday	Residence Halls close for Summer Session II
5	Monday	Deadline for Faculty Input of Final Grades for Summer Session II

SUMMER SESSION II ENDS

FALL 2013**AUGUST 2013**

1	Thursday	Deadline for payment of Tuition and Fees for Fall 2013 Deadline for filing appeals of Satisfactory Academic Progress for financial aid
14-15	Wednesday-Thursday	FACULTY INSTITUTE
16	Friday	School/Departmental meetings
17	Saturday	Residence Halls open for Fall 2013 new students
18-21	Sunday-Wednesday	Access Orientation Session IV Registration for Fall 2013 new students
21	Wednesday	Transfer Student Orientation New Graduate Student Orientation Day
22- 24	Thursday-Saturday	LATE REGISTRATION for returning students. This is the Registration Period for all students who did not register in Spring 2013.
24	Saturday	Residence Halls open for Fall 2013 returning students
26	Monday	FALL 2013 CLASSES BEGIN
26-31	Monday-Saturday	DROP/ADD Period. Students may add courses and may drop courses without a grade of "W"
29	Thursday	Undergraduate Department meetings with new students
30	Friday	Weekend University Session I begins

SEPTEMBER 2013

1-7	Sunday-Saturday	Students may drop courses without a grade of "W"
2	Monday	LABOR DAY—University Holiday
6	Friday	Deadline for payment of Tuition and Fees for Fall 2013 Late Registration
7	Saturday	Last day to drop without a grade of "W"
12	Thursday	Matriculation Convocation (11:00 a.m.)
17	Tuesday	Constitution Day
23	Monday	Registration for Speech Proficiency Examination begins (Communication Studies Department office-CC 328)
26	Thursday	Last day to register for Writing Proficiency Examination (Department of English and Language Arts-HO 202)
27	Friday	Last day to register for Fall 2013 Graduate Comprehensive Examinations

OCTOBER 2013

3	Thursday	Writing Proficiency Examination
5	Saturday	HOMECOMING
7	Monday	Last day to submit Undergraduate and Graduate Application for May 2014 Commencement (Office of Records and Registration)
9	Wednesday	Annual Career Day
10	Thursday	Performing Arts Convocation (11:00 a.m.)
14-19	Monday-Saturday	Mid-Semester Examinations
18-19	Friday-Saturday	Weekend University (full semester) Mid-Semester Examinations
21 – Nov. 15	Monday-Friday	Advisement Days/Registration for Spring 2014
22	Tuesday	Deadline for Faculty Input of Mid-Semester Grades
25	Friday	Dissertations and Theses due in Graduate School for graduation clearance in Fall 2013
		Weekend University Session II begins
26	Saturday	LAST DAY TO DROP UNDERGRADUATE AND GRADUATE CLASSES (with a grade of “W”)

NOVEMBER 2013

1	Friday	Open House
		Deadline for Graduate Assistantship, Fellowship and Scholarship application for Spring 2014
1-15	Friday-Friday	Advisement Days/Registration for Spring 2014
2	Saturday	Graduate Comprehensive Examinations
7	Thursday	Last day for submission of graduate admission application for Spring 2014.
		University Career Day by Schools
14	Thursday	Founders Day Convocation (11:00 a.m.)
15	Friday	Undergraduate admission application deadline for priority admission for Fall 2014
18-27	Monday-Wednesday	Early Registration for Winter 2014 Minimester
		Housing application for Winter 2014 Minimester available
27	Wednesday	Thanksgiving Recess begins after last scheduled class
28-30	Thursday-Saturday	THANKSGIVING - University Holiday

DECEMBER 2013

2	Monday	Classes resume after Thanksgiving recess
4	Wednesday	Last day for payment of Tuition and Fees for Winter 2014 Minimester
5	Thursday	Bill of Rights/TransAfrica Day Convocation (11:00 a.m.)
6	Friday	Last day for undergraduate and graduate classes
7	Saturday	Reading Day (Weekend University Classes Meet)
9	Monday	Last day for payment of Tuition and Fees for Spring 2014 Semester
9-16	Monday-Monday	Undergraduate and Graduate Final Examinations—Faculty Input of Grades due 48 hours after the examination is given
13	Friday	Last day for submission of undergraduate admission application for Spring 2014
13-14	Friday-Saturday	Weekend University Final Examinations--Faculty Input of Grades due 48 hours after the examination is given
14	Saturday	Weekend University Session II Officially Ends
17	Tuesday	Residence Halls close for Fall 2013 Semester Housing application for Winter 2014 Minimester due
18	Wednesday	Deadline for Faculty Input of Fall 2013 Final Grades Last day to remove “I” grades for Spring 2013 FALL 2013 SEMESTER ENDS
20-Jan. 1	Friday-Wednesday	WINTER RECESS-University Holiday-University reopens Thursday, January 2, 2014

Mission Summary

Morgan State University

Approved October 11, 2005

The University is designated by legislative statute as Maryland's Public Urban University. As such, it gives priority to addressing the needs of the population of metropolitan Baltimore within the context of its statewide responsibilities for academic instruction, research, and service. Morgan also is one of the Nation's premier historically black institutions of higher education. It is one of a select group of HBCUs offering a comprehensive range of undergraduate programs, awarding masters and doctoral degrees in a significant number of disciplines, and having significant programs of research and public service.

These characteristics as well as its tradition of serving an academically and demographically diverse student body place it in a unique position among Maryland institutions to serve the increasingly heterogeneous population of the state and the special needs of Baltimore City. While committed to educating a culturally diverse and multi-racial population, the University also makes an important contribution to increasing the educational attainment of Maryland's rapidly-growing African-American population in fields and at degree levels where it is under-represented.

Teaching is central to the University's mission. As a comprehensive university, it recognizes the close inter-relationship between quality teaching, research, and public service. It also gives priority to research in fields in which it offers graduate programs that promote the educational process, and that increase the knowledge base necessary to improve the quality of life of residents of the Baltimore Metropolitan area and of the state. The University places particular emphasis on integrating appropriate resources from its graduate, research, and service programs into its undergraduate curriculum in order to enhance student educational experiences and to motivate students to pursue advanced study. The campus is committed to utilizing its resources through programs of service to enrich the educational, economic, social and cultural life of the Baltimore Metropolitan Area and the State of Maryland.

Morgan offers a comprehensive range of academic programs at the bachelor's level in the arts and humanities. It places particular emphasis on programs in business, education, engineering, and the sciences. The University meets the Carnegie criteria for Doctoral/Research-Intensive institutions. Morgan is committed to offering graduate programs in fields that undergird and reinforce its undergraduate offerings, that provide for the continuing education of the population of the region, and/or in which minorities are substantially underrepresented.

STUDENTS' RIGHT TO KNOW

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act of 1974 (FERPA), also known as the Buckley Amendment, gives students the right to: (1) inspect and review their educational records; (2) consent to release educational records to a third party; (3) challenge information included in the educational records; and (4) be notified of their rights under FERPA. It is the policy of Morgan State University to comply with the terms and conditions of FERPA.

I. Inspection and Review of Educational Records

FERPA requires that a college or University have procedures for allowing students to inspect and review their educational records. With certain important exceptions, the term “educational record” means any record (in handwriting, print, tapes, film, computer, or other medium) directly related to a student and maintained by the University. Among the information that may be compiled on a student, but is not defined as an educational record under FERPA are personal records kept by faculty members and/or University officials for their own use; records made by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional used in connection with the treatment of the student; the records compiled and maintained by campus security for the purpose of law enforcement; certain employment records; and certain alumni records. Students do not have the right to inspect and review the financial statement of the students’ parents; letters of recommendation for which the student waived his or her right of access; records maintained before January 1, 1975; records related to an application to the University where the applicant was denied admission; and/or any other information excluded from FERPA’s definition of educational record. Students may inspect and review their educational records upon written request to the Registrar in the Office of Records and Registration. The Registrar will direct the written request to the appropriate records custodian and within a reasonable period of time, but in no case longer than 45 days, the appropriate records custodian will provide the student with an opportunity to inspect and review the requested records, so long as the requested records are covered by and are not exempted under FERPA. The University may charge a fee for copying and is under no obligation to certify every record requested by or copied for a student.

II. Consent to Release Records

Morgan State University will disclose information from a student’s educational record only with the written consent of the student. Except that a student’s educational record may, even in the absence of the student’s express written consent, be disclosed to parents of students who are “dependent” as defined by the Internal Revenue Code; to court or law enforcement officials in compliance with a judicial order or lawfully issued subpoena; to accrediting organizations; to appropriate parties in a health or safety emergency; to officials conducting studies for the University; federal, state, and local educational authorities who audit or regulate educational programs; officials of another school in which a student seeks to enroll; and University officials including faculty, administrators, staff, trustees, members of University judicial bodies, including students, who have a “legitimate educational interest” in the record. A University official has a legitimate educational interest if such official is performing a task related to the discipline of a student; performing a service or benefit relating to the student or the student’s family; or the official is maintaining the safety and security of the campus. The University may also disclose the results of any disciplinary proceeding against an alleged perpetrator of a violent crime to the alleged victim of that crime.

Finally, the University may disclose without a student’s consent certain “directory information” such as a student’s name, photograph, parent’s name, address, telephone number, date and place of birth, major field of study, dates of attendance, degrees and/or awards received, participation in officially recognized activities, height and weight of members of athletic teams, and most recent educational institution attended. A student who objects to the disclosure of “directory information” must provide annual written notice to the Registrar in the Office of Records and

Registration within three weeks of the first day of Fall semester classes not to disclose any or all of the categories of directory information related to that student. There may be circumstances where students will want to grant an individual or organization access to their records. Frequent examples include employers, employment agencies, counselors, attorneys, and honorific societies. Requests for disclosure of educational records should be made in writing to the Registrar in the Office of Records and Registration. Within a reasonable period of time, but in no case longer than 45 days, the appropriate University official will disclose to the individual or organization identified by the student as having permission to review the requested records, so long as the requested records are covered and are not exempted under FERPA. The University may charge a fee for copying and is under no obligation to certify every record disclosed at the request of or on behalf of a student.

III. Correct Information in the Record

With the exception of grades, an instructor's procedure or judgment in awarding grades, students have the right to ask to have educational records corrected that they believe are inaccurate, misleading, or otherwise in violation of their privacy rights. Students at the University who wish to challenge information in their educational record that they believe is inaccurate, misleading, or in violation of their privacy rights must submit a written request to the Registrar in the Office of Records and Registration. The Registrar will direct the request to the University official responsible for the record in question. After reviewing the request within a reasonable period of time, the University will communicate to the student in writing a decision about whether the University will amend the record.

If the decision of the University is not to amend the record, a student has the right to appeal by writing to the Vice President for Academic Affairs (VPAA), requesting a hearing on the matter. The VPAA will notify the student in writing of the time, place, and date of the hearing. The hearing officer will be a University official appointed by the VPAA. The student shall have a full and fair opportunity to present evidence related to the matter and/or educational record in question. Within a reasonable period of time following the hearing, the student will be notified in writing of the University's decision. If the University finds as result of evidence presented at the hearing that the educational record contains inaccurate, misleading information or that the record as presently constituted violates the privacy rights of the student, the University will amend the record. On the other hand, if the University decides after its review of the evidence presented at the hearing that the information in the student's record is not inaccurate, misleading, or in violation of privacy rights, the student has a right to include in his or her record a statement commenting on the challenged information and/or a statement setting forth reasons for disagreeing with the decision. The student's statement will be maintained as part of the educational record and shall be disclosed whenever the University discloses the contested portion of the record.

IV. Notice of Privacy Rights

The preceding review of rights and procedures is meant to inform students of the rights accorded to them by the Family Educational Rights and Privacy Act. Pursuant to §99.7 of the FERPA regulations, students at the University are provided with annual notification of their FERPA rights via the University website. For a full understanding of the terms, conditions, rights, and exceptions found in FERPA, students are encouraged to read the entire act which is found in 20 United States Code Annotated (USCA) §1232g *et. seq.* Students who believe that their rights under FERPA have been abridged by the University may file a written complaint with the Director, Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue S.W., Washington, DC 20202-5920.

POLICY ON STUDENT RESIDENCY CLASSIFICATION FOR ADMISSION AND TUITION PURPOSES

I. POLICY

A. Purpose

To extend the benefits of higher education while encouraging the economical use of the State's resources, it is the policy of the Board of Regents of Morgan State University to recognize the tuition categories of in-state and out-of-state students for the purpose of admission and assessing tuition at the University.

B. Burden of Proof

The person seeking in-state status shall have the burden of proving by clear and convincing evidence that he or she satisfies the requirements and standards set forth in this Policy. Assignment of in-state or out-of-state status will be made upon a review of the totality of facts known or presented to it.

C. In-state Status

To qualify for in-state tuition, a student must demonstrate that, for at least twelve (12) consecutive months immediately prior to and including the last date available to register for courses in the semester/term for which the student seeks in-state tuition status, the student had the continuous intent to:

1. Make Maryland his or her permanent home; and
2. Abandon his or her former home state or domicile; and
3. Reside in Maryland indefinitely; and
4. Reside in Maryland primarily for a purpose other than that of attending an educational institution in Maryland.

Satisfying all of the requirements in Section II (and Section III, when applicable) of this policy demonstrates continuous intent and qualifies a student for in-state tuition. Students not entitled to in-state status under this policy shall be assigned out-of-state

¹ Annotated Code of Maryland, Education Article, §14-101 and §14-104.

status for admission and tuition purposes.

D. Presumption

Either of the following circumstances raises a presumption that the student is residing in the State of Maryland primarily for the purpose of attending an educational institution and therefore, does not qualify for in-state status under this policy:

1. A student is attending school or living outside Maryland at the time of application for admission to the University, or
2. A student is Financially Dependent on a person who is not a resident of Maryland. This presumption may be rebutted. The student bears the burden of rebutting the presumption. See "III. Rebuttal Evidence" below.

II. REQUIREMENTS

Before a request for classification to in-state status will be considered, a student must comply with all of the following requirements for a period of at least twelve (12) consecutive months immediately prior to and including the last date available to register for courses in the semester/term for which the student seeks in-state tuition status. The student must demonstrate he or she:

- A. Owns or possesses, and has continuously occupied, including during weekends, breaks and vacations, living quarters in Maryland. The student must provide evidence of a genuine deed or lease and documentation of rent payments made. In lieu of a deed or lease, a notarized affidavit from a landlord showing the address, name of the student as occupant, term of residence, and history of rent payments made will be considered. As an alternative, a student may demonstrate that he or she shares living quarters in Maryland which are owned or rented and occupied by a parent, legal guardian or spouse.
- B. Has substantially all of his or her personal property, such as household effects, furniture and pets in Maryland.
- C. Has paid Maryland income tax on all taxable income including all taxable income earned outside the State and has filed a Maryland tax return.
- D. Has registered all owned or leased motor vehicles in Maryland.
- E. Possesses a valid Maryland driver's license, if licensed.
- F. Is registered to vote in Maryland, if registered to vote.

G. Receives no public assistance from a state other than the State of Maryland or from a city, county or municipal agency other than one in Maryland.

H. Has a legal ability under Federal and Maryland law to live permanently without interruption in Maryland.

I. Has rebutted the presumption that he or she is in Maryland primarily to attend an educational institution, if the student's circumstances have raised the presumption.

III. REBUTTAL EVIDENCE

Satisfying the requirements listed in paragraphs A through I of Section II, does not rebut the presumption that a student is in Maryland primarily to attend an educational institution. To overcome the presumption, a student must present additional evidence.

To determine a student's intent, the University will evaluate evidence of a student's objectively verifiable conduct. Evidence that does not document a period of at least twelve (12) consecutive months immediately prior to and including the last date available to register for courses in the semester/term for which the student seeks in-state tuition status is generally considered an unfavorable factor under this policy. Evidence of intent must be clear and convincing and will be evaluated not only by the amount presented but also based upon the reliability, authenticity, credibility and relevance of the evidence.

The absence of objective, relevant evidence is generally considered an unfavorable factor. A student's statement of intent to remain in Maryland in the future is generally not considered to be objective evidence under this policy.

Additional evidence that will be considered includes, but is not limited to, the following:

A. Source of financial support:

1. Maryland employment and earnings history through sources beyond those incident to enrollment as a student in an educational institution e.g., beyond support provided by work study, scholarships, grants, stipends, aid, student loans, etc. (Tuition costs will be considered as a student expense only to the extent tuition exceeds the amount of any educational scholarships, grants, student loans, etc.), or

2. Evidence the student is Financially Dependent upon a person who is a resident of Maryland.

B. Substantial participation as a member of a professional, social, community, civic, political, athletic or religious organization in Maryland, including professionally related school activities that demonstrate a commitment to the student's community or to the State of Maryland.

C. Registration as a Maryland resident with the Selective Service, if male.

D. Evidence showing the student uses his or her Maryland address as his or her sole address of record for all purposes including on health and auto insurance records, bank accounts, tax records, loan and scholarship records, school records, military records, leases, etc.

E. An affidavit from a person unrelated to the student that provides objective, relevant evidence of a student's conduct demonstrating the student's intent to live permanently in Maryland.

IV. NON-RESIDENTS WHO MAY TEMPORARILY QUALIFY FOR IN-STATE STATUS In addition, persons with the following status shall be accorded the benefits of in-state status for the period in which they hold such status:

A. A full-time or part-time (at least 50 percent time) regular employee of the University.

B. The spouse or Financially Dependent child of a full-time or part-time (at least 50 percent time) regular employee of the University.

C. An active duty member of the Armed Forces of the United States whose home of residency is Maryland or one who resides in, or is stationed in, or is domiciled in Maryland, or the spouse or a Financially Dependent child of such a person. Students that qualify under this provision will retain in-state status for tuition purposes as long as they are Continuously Enrolled regardless of a change in military assignment or status of the active member of the military.

D. A veteran of the United States Armed Forces with an honorable discharge who, within one year of discharge, presents documentation that he or she attended a secondary school in the State for at least three years, and graduated or received the equivalent of a high school diploma from a secondary school in the State. The veteran must present documentation and register at the University within one year of discharge for this provision to apply.

E. A graduate assistant appointed at the University for the semester/term of the appointment.

F. An active duty member of the Maryland National Guard (MNG) who is stationed, resides or is domiciled Maryland who joined or subsequently serves in the MNG to provide a Critical Military Occupational Skill or to be a member of the Air Force Critical Specialty Code as determined by the MNG. A "member" of the MNG is defined as one who is regularly enlisted or holds a commission in the MNG as an officer in the grade of major or below or a warrant officer. This section F of the Policy shall be effective as of July 1, 2009.

G. A spouse or financially dependent child shall continue to be exempt from paying nonresident tuition if the active duty member no longer meets the requirements of this section IV of this Policy and the spouse or financially dependent child remains continuously enrolled at Morgan State University.

H. The son or daughter of a State or Maryland county public safety employee who is eligible for a scholarship in accordance with §18-601(d)(3)(iii) of the Education Article of the Annotated Code of Maryland which provides for a scholarship for the offspring of a public safety employee killed in the line of duty.

V. PROCEDURES

A. An initial determination of in-state status will be made at the time of admission. The determination made at that time, and any determination made thereafter, shall prevail for each semester/term until the determination is successfully challenged in a timely manner.

B. A change in status must be requested by submitting a "Petition for Change in Classification for Tuition Purposes". A student applying for a change to in-state status must furnish all evidence that the student wishes the University to consider at the time the petition is due which is the last published date to register for the forthcoming semester/term for which the change in classification is sought.

C. The student shall notify the University in writing within fifteen (15) days of any change in circumstances which may alter in-state status.

D. In the event incomplete, false, or misleading information is presented, the University may, at its discretion, revoke in-state status and take disciplinary action provided for by the University's policies. Such action may include suspension or expulsion. If in-state status is gained due to false or misleading information, the University reserves the right to retroactively assess all out-of-state charges for each semester/term affected.

E. The University shall develop and publish additional procedures to implement this Policy. Procedures shall provide that on request the President or designee has the authority to waive any requirement set forth in Section II if it is determined that the application of the requirements creates an unjust result.

VI. DEFINITIONS

A. Financially Dependent: For the purposes of this policy, a financially dependent student is one who is claimed as a dependent for tax purposes.

B. Parent: A parent may be a natural parent, or, if established by a court order recognized under the law of the State of Maryland, an adoptive parent.

C. Guardian: A guardian is a person so appointed by a court order recognized under the law of the State of Maryland.

D. Spouse: A spouse is a partner in a legally contracted marriage.

E. Child: A child is a natural child or a child legally adopted pursuant to a court order recognized under the law of Maryland.

F. Regular Employee: A regular employee is a person employed by the University who is assigned to a State budget line or who is otherwise eligible to enroll in a State retirement system. Examples of categories NOT considered regular employees are graduate students, contingent employees, and independent contractors.

G. Continuous Enrollment:

1. Undergraduate Student - An undergraduate student who is enrolled at the University for consecutive fall and spring semesters, until completion of the student's current degree program or unless on an approved leave of absence or participating in an approved program off-campus.

2. Graduate and Professional - Continuous enrollment for a graduate or professional student is defined by the University in accordance with program requirement.

VI. IMPLEMENTATION

This policy as amended by the Board of Regents November 3, 2009 shall be applied to all student tuition classification decisions made after this date.

**PROCEDURES
FOR
STUDENT RESIDENCY CLASSIFICATION FOR ADMISSION,
TUITION AND CHARGE-DIFFERENTIAL PURPOSES**

I. General Guidelines

- A. An initial determination of in-state status will be made by the University at the time a student's application for admission is under consideration. The determination made at that time, and any determination made thereafter, shall prevail for each subsequent semester until the determination is successfully challenged in a timely manner.
- B. A student may request a re-evaluation of the student's residency status by filing an Application for Change in Residency Classification for Admission, Tuition and Charge-Differential Purposes (hereinafter referred to as "Application").
- C. A STUDENT MUST MEET THE REQUIREMENTS FOR IN-STATE STATUS AND SUBMIT A COMPLETED APPLICATION (INCLUDING ALL DOCUMENTS REQUIRED THEREIN) BY THE LAST DAY OF LATE REGISTRATION FOR THE SEMESTER THE STUDENT WISHES TO ESTABLISH IN-STATE STATUS (HEREINAFTER REFERRED TO AS DEADLINE). NO CHANGE IN STATUS REQUESTED BY A STUDENT SHALL BE GIVEN RETROACTIVE EFFECT PRIOR TO THE SEMESTER FOR WHICH AN APPLICATION WAS FILED BY THE STUDENT. ONLY ONE APPLICATION PER SEMESTER MAY BE FILED BY A STUDENT.
- D. A determination of in-state status is valid only if the student actually enrolls in the semester for which the student applied. Determinations which are made in cases where the student does not actually enroll are not valid for a subsequent semester.
- E. It is the student's responsibility to demonstrate to the satisfaction of the University that the student meets all requirements of this Policy and that an instate classification is appropriate. The student applying for in-state status must furnish appropriate documentation as required by the University. Within the sole discretion of the President or the President's designee's, upon the student's written request, a waiver of a residency requirement may be considered.
- F. In the event that incomplete, inaccurate, false, and/or misleading information is presented, the University may at its discretion, revoke any subsequent

assignment of in-state status. In such cases, the student shall be required to pay all cost differentials between in-state and out-of-state status beginning with the semester for which in-state status was obtained. In the event in-state status is assigned as a result of administrative or clerical error, the University may, at its discretion, revoke this assignment. In such cases, the student may be required to pay all cost differentials between in-state and out-of-state status beginning with the semester for which in-state status was erroneously assigned.

- G. During the time when requests for reclassification are being considered, fees and charges based on the previous out-of-state determination must be paid. The student is responsible for the payment of any late charges, severance fees, and collection charges assessed for the unpaid out-of-state differential during that time. If in-state status is granted, the out-of-state differential will be refunded for the semester in which a timely application was filed.
- H. The student shall notify the University in writing within fifteen (15) days of any change of circumstances which may affect the student's residency status.

II. APPEALS

- A. To the Vice President for Academic Affairs (VPAA) or designee - A student who has been denied in-state reclassification following the submission of an Application may request a personal interview with the VPAA or designee in order to present any and all evidence relevant to the student's residency classification, and to answer questions which may have been raised about the student's status. Such request must be in writing and must be received by the University no later than fifteen (15) working days from the date which appears on the University's written denial of the Application
- B. To the President or President's designee - If the decision of the VPAA is adverse to the student, a written appeal may be filed with the President or designee. Such written appeal must be received by the President or designee no later than fifteen (15) working days from the date of the written adverse decision of the VPAA and should present any information upon which the appeal is based and of which the student would like the President or designee to be aware. The written appeal shall be considered by the President or designee which shall reach a decision in the case. Unless otherwise specifically requested by the President or designee, information and arguments not presented by the student to the Director of Records and Registration shall not thereafter be considered on appeal. It is the student's responsibility to provide complete and timely responses to requests for information by the University. Failure to do so may result in a denial of the appeal.

CAMPUS SECURITY

CURRENT FACILITIES

Current policies concerning security and access to campus facilities, including residential halls, and security considerations used in the maintenance of campus facilities:

Morgan State University is designated as Maryland's public urban university. As such, the university is situated on an open campus in the northeastern portion of Baltimore City. The university comprises approximately 158 acres and is impacted on its boundaries by surrounding residential communities and retail activities. The overall security program of the university is focused on providing police protection and security services to a population which includes approximately 7,000 students and 1,500 faculty members and other employees. Access to campus facilities and activities is accomplished by means of an identification card which is issued to each member of the community. The MSU identification card is the primary means of identifying community members on the campus and the display of the card on an outer garment is consistently encouraged and, upon request of an officer of the university, the identification card must be shown. Residential life facilities are staffed by employees of the Office of Residence Life, who assume responsibility for controlling access to on/off campus residential facilities. In addition, continuous exterior security is provided during the hours of darkness by dedicated security officers, regular police patrols, plainclothes officers and a sophisticated camera system. The university makes every effort to ensure that campus facilities, buildings, and grounds are designed and maintained in Such a manner as to promote safety and security, and reduce the opportunity for criminal activity. In this light, emphasis is focused on protective lighting, landscaping and grounds keeping, and identifying areas of the campus which may contribute to crime conducive conditions. In addition to this effort, sophisticated security alarm systems are employed in buildings throughout the campus, as well as security officers in selected facilities and continuous foot/motorized police patrols.

CAMPUS LAW ENFORCEMENT

Current policies concerning campus law enforcement:

The Department of Police and Public Safety is charged with the responsibility for the delivery of security, law and order, and police services at Morgan State University. The Department employs approximately thirty-three (33) sworn police officers along with 17 non-sworn support staff. Police officers must successfully complete a minimum standards entry level police training academy course as mandated by the State of Maryland Police Training Commission, which includes such subjects as criminal law and procedures, patrol and investigation practices and techniques, firearms, first-aid, emergency vehicle operations, use of force, and physical training. In addition, police officers must successfully complete in-service training on an annual basis to maintain their certification as police officers in the State of Maryland. Finally, an array of in-service training and specialized training programs are presented to update and enhance the professional skills of the officers.

University police officers are vested with all the powers, authority, and responsibilities of any police officer of the State of Maryland on property owned or operated by the university and the surrounding area. The Department of Police and Public Safety cooperates fully with local, federal and state law enforcement agencies in cases which involve both on-campus and off-campus jurisdictions, or when the resources of another agency can be used to facilitate the resolution of an investigation or public safety issue.

Members of the university community are urged to notify the Department of Police and Public Safety immediately of any criminal activity or other public safety concern or issue. In addition, emergency security telephones are installed at selected locations throughout the university campus.

The Department of Police and Public Safety publishes news articles and news bulletins, and provides oral presentations to all segments of the campus community on a frequent basis to educate community members on police policies and procedures. Students and employees are reminded of recurring or significant crime problems

being experienced on the campus and their role and responsibility in reducing their vulnerability in becoming crime victims.

The Department of Police and Public Safety publishes pamphlets on various topics of Crime Prevention which are available to all students, faculty, and staff members. Topics include: Police Protection and Security Services, General Crime Prevention Techniques, Campus Watch, Operation I.D., Rape and Sexual Assault, Date Rape, and Drug and Alcohol Abuse. The Department of Police and Public Safety holds sessions each semester on the above topics. Information on safety and security is provided to students, faculty, and staff members regularly through seminars, films, bulletins, crime alerts, posters, brochures, university staff and student newspapers, other university periodicals and the university website.

Moreover, it should be noted that specific criminal statistics information pertaining to crime within this campus community is available to all prospective students and employees as well as current students and work force personnel. Requests for such information should be directed to Police Headquarters either in person or via telephone (443) 885-3100 or via correspondence to the following address: **Police and Public Safety Department, Morgan State University, 1700 East Cold Spring Lane, Baltimore, Maryland 21251.**

UNIVERSITY COMMUNICATIONS WITH STUDENTS

YOUR OFFICIAL EMAIL ACCOUNT

Upon admission to Morgan State University, all students are assigned e-mail accounts. Morgan State University's e-mail use is required for all official University communications. Your e-mail account is the means by which administrators, faculty, and staff communicate official University information to you. Your e-mail account may be used to inform you of the following:

- Matters concerning your financial aid, such as
 - Missing FASFA information
 - Award notifications
- Matters concerning your account with the Bursar, such as
 - Refund Information
 - Payment schedule and deadlines
 - Bill payment confirmation (for online payments only)
- Matters concerning Academic and/or Student Affairs, such as
 - School closings
 - Campus emergencies
 - Housing confirmation notices
 - Various student and cultural events
 - Problems concerning your borrowing privileges at the Morgan Library
- Matters concerning other departments such as: the offices of your school/college dean, and your department chairperson, the Honors Program, the Counseling Center, and the School of Graduate Studies.

Newly admitted students receive a Morgan e-mail address along with password instructions from the Office of Planning & Information Technology. This information is sent in the mail shortly after you receive your admittance letter. The student user name and password for e-mail is also used for Blackboard and for accessing any computer on campus.

The Morgan e-mail address is also found within your WebSIS account under the Personal Information Menu, by selecting "View E-mail Addresses." Your user name is the portion before the @ sign (username@morgan.edu). WebSIS will NOT display your e-mail password. If you do not know your password, or you do not see a Morgan email account in WebSIS, contact the HELP desk at 443-885-4357.

Morgan e-mail is accessed at <http://email.morgan.edu>. Upon graduation, Morgan graduates may have an alumni e-mail account. Please contact the Morgan HELP desk at 443-885-4357.

INCLEMENT WEATHER POLICY

In the event of inclement weather, the administrative decision regarding classroom activities and support operations will be announced on Morgan State University's radio station, WEAA (88.9 FM), the official station for accurate information. Also, information may be provided on local radio stations, some of which include: WBAL (AM/FM), WCAO (AM/FM), WFBR, WWIN, WBGR and WEBB; on the University's main telephone line, (443) 885-3333; and on Morgan's Web Page (www.morgan.edu).